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STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH

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**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Registered Nurse II
(Clinical Head Nurse) **NUMBER:** 13-54

JOB CODE: N3500 **DATE:** November 22, 2013

JOB LOCATION: Bryce Hospital **POSITION NO:** 8801319
Tuscaloosa, Alabama

SALARY RANGE: 76 (\$50,119.20 - \$65,690.40 Annually)

QUALIFICATIONS: Graduation from an accredited school of nursing and three (3) years experience as RN or graduation from an accredited four-year college or university with a degree in Nursing and two (2) years experience as a RN.

SPECIAL REQUIREMENTS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is a professional supervisory nursing position in a state mental health facility. A registered nurse in this position is: Responsible for the delivery of patient care through the nursing processes of assessing, planning, implementing and evaluating the needs of patients; Assures adequate staffing; Directs, assists, and monitors nursing personnel in delivery of patient care; Assures consistent implementation of Alabama Department of Mental Health (ADMH), Bryce Hospital, and Nursing Service policies; Orients new employees on policies/procedures; Maintain competency files on employees and implements identified education/training as needed; Assures patient assessments are performed and nursing care plans/treatment plans are carried out and interventions are implemented; Communicates with subordinate personnel and maintains effective communication with other disciplines; Compiles, submits reports, forms, special requests in a timely manner; Makes daily rounds on all wards; Ensures compliance with The Joint Commission, CMS, and hospital standards at all times; and Performs other duties as assigned.

REQUIRED KNOWLEDGES, SKILLS, and ABILITIES: Ability to communicate effectively orally and in writing; Knowledge, skills and ability to recognize medical and psychiatric emergencies; Ability to interact with various types of people - patients, peers, subordinates, supervisors, public, etc., in delicate, frustrating or tense situations; Self-controlled sufficiently to act independently, to take charge, to take moderate risks in situations not covered by existing procedure; Ability to provide patient care utilizing nursing process, standards of care and nursing plan of care; Ability to supervise the work of others to include the ability to delegate,

instruct, discipline, commend, and interview as needed to evaluate staff performance, ensure completion of tasks as scheduled, assign work load, address complaints and orient new employees; Ability to make decisions as needed, evaluate effectiveness of treatment/training program and establish priorities; Ability to operate medical equipment; Ability to provide education to patients; Ability to combine information for various sources to produce new ideas or solutions.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening is required. Security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.

HOW TO APPLY: Use an "Application For Professional Employment" (Exempt Classification) which may be obtained from the website below or at Bryce Hospital, Human Resources Department. Applications should be returned to the Bryce Hospital, Human Resources Department, 200 University Boulevard, Tuscaloosa, Alabama 35401 by **UNTIL FILLED** in order to be considered for this position. Indicate your Alabama nursing licensure number on your application as directed. Current nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Human Resources Department at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

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