



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
TAYLOR HARDIN SECURE MEDICAL FACILITY
1301 JACK WARNER PARKWAY NORTHEAST
TUSCALOOSA, ALABAMA 35404-1060
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JIM REDDOCH, J.D.
COMMISSIONER

ROXANNA T. BENDER, MS
FACILITY DIRECTOR

AN EQUAL OPPORTUNITY EMPLOYER
ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION

JOB TITLE: MH Security Officer I

NUMBER: 13-06

JOB CODE: S2000

POSITION NOS.: 8836092

JOB LOCATION: Taylor Hardin Secure Medical Facility
1301 Jack Warner Parkway Northeast
Tuscaloosa, AL 35404

DATE: 05-24-13

SALARY RANGE: 67 (\$30,724.80 - \$46,615.20)

QUALIFICATIONS: Graduation from a standard senior high school or equivalent, supplemented by an approved course conducted by a police academy.

NECESSARY SPECIAL REQUIREMENTS: Must have an Alabama Peace Officers Standards and Training Commission certificate or successfully complete the Law Enforcement Academy within the specified timeframe. Must be 21 years of age with high personal and moral standards, and must have a clean police and work record. Possession of a valid Alabama Driver's License.

KIND OF WORK: Routine police work in protecting life, property and order. Shall be charged with all duties and invested with all power as any other police officer, including arrests, serving warrants, investigations, and maintaining order. Patrols Facility and controls access to areas of Facility. May assist in staff training in the areas of fire, safety, and security. Performs other related duties.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Ability to understand and follow written and oral instructions. Ability to firmly but tactfully deal with patients and the public. Ability to remain alert and act quickly in emergencies. Ability to write clear and concise reports. Have knowledge of the use of firearms, first aid procedures.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening required. Security Clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an Application for Professional Employment, which may be obtained from this office. Application should be returned to the Personnel Office (at the address above) by **06-07-13** in order to be considered for this position. Do not return this application to the State Personnel Department. Copies of all licenses should be forwarded with your application. ***A COPY OF OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT FROM COLLEGE/UNIVERSITY ATTENDED SHOULD ALSO BE FORWARDED TO THE PERSONNEL OFFICE (AT THE ADDRESS ABOVE). JCAHO ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**