



ROBERT BENTLEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**TAYLOR HARDIN SECURE MEDICAL FACILITY**

1301 JACK WARNER PARKWAY NORTHEAST  
TUSCALOOSA, ALABAMA 35404-1060  
205-556-7060  
WWW.MH.ALABAMA.GOV



JIM REDDOCH, J.D.  
COMMISSIONER

ROXANNA T. BENDER, MS  
FACILITY DIRECTOR

**AN EQUAL OPPORTUNITY EMPLOYER**  
**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION**

**JOB TITLE:** Registered Nurse III  
(2<sup>nd</sup> Shift Supervisor)

**NUMBER:** 13-16

**JOB CODE:** N4500

**POSITION NO.:** 8836106

**JOB LOCATION:** Taylor Hardin Secure Medical Facility  
1301 Jack Warner Parkway N. E.  
Tuscaloosa, AL 35404

**DATE:** 11-27-13

**SALARY RANGE:** 78 (\$47,759.62 - \$72,686.40) (\$2.00/hour Shift Differential)  
(2<sup>nd</sup> Shift: 2:45 p.m. – 11:15 p.m.)

**QUALIFICATIONS:** Graduation from an accredited school of nursing and four (4) years experience as a Registered Nurse, including two (2) years experience in a supervisory capacity.

OR

Graduation from an accredited four (4) year college or university with a Bachelor’s degree in nursing and three (3) years experience as a Registered Nurse, including two (2) years experience in a supervisory capacity.

OR

Graduation from a four (4) year college or university with a Master’s Degree in Nursing, including one (1) year experience in a supervisory capacity.

**NECESSARY SPECIAL REQUIREMENTS:** Possession of a certification of registration to practice nursing as issued by the Alabama Board of Nursing.

**KIND OF WORK:** Serves as house supervisor, facilitating quality patient care in accordance with age-specific concerns through timely patient assessment as needed and on a routine basis, and appropriate intervention. Maintain adequate staffing in accordance with Nursing/Facility/Departmental policies. Grants appropriate leave in a timely manner. Provides timely, consistent staff supervision. Initiates appropriate responses to issues that arise and takes corrective action when needed. Ensures nursing groups are held as scheduled. Conducts/facilitates shift-specific training as needed. Ensures appropriate supervision during crisis situations. Attends and participates in facility meetings/committees as assigned. Performs other related duties.

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Ability to communicate effectively orally and in writing. Knowledge, skills, and ability to recognize medical and psychiatric emergencies. Ability to deal with many types of people. Ability to supervise to include the ability to delegate, instruct, discipline, command, and interview as needed. Ability to make decisions. Ability to provide patient care utilizing nursing process, standards of care and nursing plan of care. Ability to combine information from various sources to produce new ideas or solutions. Knowledge of Joint Commission and CMS Standards.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training, experience and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening required. Security Clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

**HOW TO APPLY:** Use an Application for Professional Employment, which may be obtained from this office. Application should be returned to the Personnel Office (at the address above) by **UNTIL FILLED** in order to be considered for this position. Do not return this application to the State Personnel Department. Copies of all licenses should be forwarded with your application. **\*A COPY OF OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT FROM COLLEGE/UNIVERSITY ATTENDED SHOULD ALSO BE FORWARDED TO THE PERSONNEL OFFICE (AT THE ADDRESS ABOVE). JOINT COMMISSION ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**

*“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”*

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