



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
WWW.MH.ALABAMA.GOV



JIM REDDOCH, J.D.
COMMISSIONER

**RE-ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health Specialist II
(Multiple-Needs Child Office) **NUMBER:** 13-02

JOB CODE: A6000 **DATE:** 08/09/2013

SALARY RANGE: 74 (\$39,290.40 - \$59,517.60) **PCQ#s:** 8813282

JOB LOCATION: Department of Mental Health
RSA Union Building
100 North Union Street
Montgomery, AL 36130-1410

QUALIFICATIONS: Master's degree in a human services field, plus experience (24 months or more) in coordinating services for children at risk; **OR** Bachelor's degree in a human services field, plus considerable experience (48 months or more) performing duties as indicated above. Preference will be given to applicants with supervisory and/or managerial experience in the above areas and to applicants with experience in juvenile court proceedings and/or participation on the County and/or State Children's Services Facilitation Teams.

Human services field includes the following disciplines: Social Work, Psychology, Criminal/Juvenile Justice, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.

KIND OF WORK: This is advanced responsible professional work of extensive scope and complexity in assisting and coordinating a statewide, interagency, children's multiple-needs services initiative. Services are geared toward children who are at risk for "out of home" placement and in need of intensive treatment and/or planning, often involving or at risk of involving the juvenile justice system. Work involves assisting the County Children's Services Facilitation Teams in case planning, participation on the Case Review Committee and other committees as appropriate, participation in monitoring of services, and assisting in the development and implementation of a tracking system. Assists in the coordination of interagency planning for multiple-needs children, including services integration and shared funding among child serving agencies.

Assists the County Children's Services Facilitation Teams in training, technical assistance, and consultation. Assists in the collection of data for analysis and forecasting of service needs.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Applicants should have a thorough knowledge of the Multiple Needs Child initiative, the ability to assist County Children's Services Facilitation Teams in the development and implementation of children's plans, and the ability to monitor service provision. Extensive knowledge of child serving agencies and the juvenile court system. Ability to assist in the collection, management and analysis of data. Knowledge of training resources and the ability to conduct/coordinate training. Ability to establish and maintain good rapport with providers of services to children with multiple needs at various levels. Knowledge and/or familiarity with programs that provide services to children and families to whom ordinary community care is not or has not been available or successful. Ability to follow through with assignments in an independent manner or with minimal direction. Ability to work as a team member with professionals within and outside the Multiple Needs Child Office. Ability to express ideas clearly, both verbally and in writing. Ability to use a personal computer, MS Office Software, and the internet.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug testing and security clearances may be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with consumers.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Human Resources Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. **An official copy of academic transcripts is required and must be forwarded by the college or university to the Human Resources office at the above address.**

DEADLINE: Until Filled