



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
WWW.MH.ALABAMA.GOV



LYNN T. BESHEAR
COMMISSIONER

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health Specialist III (School-Based MH Coordinator) **NUMBER:** 19-01

JOB CODE: A6500 **DATE:** January 4, 2019

SALARY RANGE: 78 (\$49,190.40 - \$74,868.00) **PCQ#:** 8813333

JOB LOCATION: Department of Mental Health
RSA Union Building
100 North Union Street
Montgomery, AL 36104

MINIMUM QUALIFICATIONS: Master’s degree in a human services field, plus considerable experience (48 months or more) in the development, provision, and/or monitoring of intervention and treatment services for children and adolescents with serious emotional disturbances; **OR** 24 months current permanent status as a Mental Health Specialist II, with the experience as indicated above.

Human services field includes the following disciplines: Social Work, Psychology, Criminal/Juvenile Justice, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.

KIND OF WORK: This is highly responsible professional work serving as the School-Based Mental Health Coordinator (SBMHC) for Mental Illness (MI) Community Programs and serving as a statewide resource linked to the operation of community care for children and adolescents with mental health issues. The employee in this position will oversee the training, implementation, and ongoing monitoring of the School-Based Mental Health (SMBH) Project Program at the Local Education Agency (LEA) sites designated in the SAMHSA Alabama AWARE Grant, as well as other determined SBMH educational sites. Duties will include overseeing the implementation and monitoring of mental health services at the identified sites to ensure compliance with the grant; consulting with and providing technical assistance to the Alabama State Department of Education and local school staff; assisting in arranging Mental Health First Aid training for the local sites; serving as co-chair of the State Management Team for the AWARE grant; assisting the MI Child and Adolescent Services Coordinator in implementation of SBMH services to all LEA’s statewide; participating in the initial orientation meeting for new sites and offering technical assistance to new and existing sites; monitoring sites for use of all approved forms, monitoring sites for local collaboration meetings, and monitoring the reporting of the required data elements; and reviewing data, running reports, preparing data and reports for presentations, and presenting on the SBMH model protocol and data.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of child and adolescent mental health services provided by state and local public mental health agencies, other state agencies and organizations, and private agencies. Ability to establish/maintain effective working relationships with state level staff, service providers, stakeholders, the business community, and the general public. Ability to develop and to coordinate with multiple parties' individual treatment plans for children and adolescents with severe emotional disturbance. Ability to effectively interact with individuals with a serious emotional disturbance and their families. Knowledge of working with consumer/parent support organizations. Knowledge of organizing and conducting statewide initiatives. Knowledge and experience with implementing grants. Ability to prepare grant applications in accordance with federal guidelines. Knowledge of and ability to develop plans for program development consistent with recognized evidence-based/best practices and recovery concepts. Ability to develop short and long-range plans. Knowledge of and experience in preparation of reports, collection and dissemination of statistical information, and management of complex projects. Knowledge of and the ability to interpret and apply local, state, and federal laws, regulations, and policies, particularly as related to mental health and educational rules and regulations, which includes confidentiality, privacy, and other consumer rights issues. Knowledge of training/development principles, practices and techniques. Knowledge of certification, licensing, and accreditation standards and their application to children and adolescent mental health intervention and treatment. Ability to provide excellent verbal and written communication and interpersonal skills. Ability to work as a team member with professionals with and outside of ADMH. Ability to provide consultation and technical assistance within the SBMH project. Ability to develop, organize, and conduct meetings, trainings, and workshops effectively. Ability to take initiative, work independently, identify and resolve problems, and overcome obstacles. Ability to travel frequently to project sites within the state and possibly occasional out of state travel. Ability to operate a personal computer and software programs to include Microsoft Word, Access, and Excel.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. An official copy of academic transcripts is required and must be forwarded by the school, college, or university to the personnel office at the above address.

DEADLINE: February 1, 2019

Click Here to Apply:

http://www.mh.alabama.gov/Downloads/ADHR/ADHR_ApplicationForEmploymentExemptClassification.pdf