



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
WWW.MH.ALABAMA.GOV



LYNN T. BESHEAR
COMMISSIONER

REVISED
RE-ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER

JOB TITLE: Habilitation Treatment Coordinator II **NUMBER:** 17-52
JOB CODE: O3000 **DATE:** October 5, 2018
SALARY RANGE: 72 (\$36,657.60 - \$55,615.20) **PCQ#:** 8820480
JOB LOCATION: Department of Mental Health
Region III Community Services
3280 Dauphin Street
Building B, Suite 100
Mobile, AL 36606

MINIMUM QUALIFICATIONS: Master's degree in a Human Service field, plus post graduate experience (24 months or more) in providing services to individuals diagnosed with intellectual and/or developmental disabilities (ID/DD). Preference will be given to candidates who have work experience in behavioral analysis.

Human services field includes the following disciplines: Social Work, Psychology, Criminal/Juvenile Justice, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.

NECESSARY SPECIAL REQUIREMENTS: Must have a valid driver's license to operate a vehicle in the State of Alabama and have a good driving record.

KIND OF WORK: This is professional work providing consultation services and applied behavior analysis training for providers and providing therapeutic evaluation services to support clients with intellectual and/or developmental disabilities (ID/DD) often co-occurring with autism spectrum disorders. The employee in this position will serve as a member of the Comprehensive Support Services (CSS) Team. This position will be responsible for assisting and training providers in conducting functional assessments of challenging behaviors and skill deficits, reviewing assessment results and generating written reports. For children referred to the CSS Team, assess and identify current support /service needs and assist in obtaining those resources; conduct searches of scientific literature (particularly in the area of applied behavior analysis) on topics relevant to consultations, provide applied behavior analytic training to supervisors of direct support personnel and onsite assistive direct care training and provide feedback to help ensure competency. This position will also conduct follow up monitoring and training to ensure

recommended strategies are implemented as prescribed, attend and provide input at the team's psychiatric clinic and at community interdisciplinary meetings and other meetings as assigned, and assist in coordination of services by the CSS Team (especially services for children referred). Provide quality behavioral solutions to complex behavior problems.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of intellectual and/or developmental disabilities (ID/DD). Knowledge of current literature regarding treatment of persons with ID/DD. Knowledge of psychological and behavioral techniques and theories applied in the development of behavior training programs, including task analysis, functional behavior assessment, and learning theory. Skill in using behavior checklists to identify and document behavioral episodes and environmental events. Ability to read and summarize research reports. Ability to describe and design various behavior data collection and recording systems. Knowledge of behavioral principals and terminology. Ability to work closely with others. The ability to communicate effectively orally and in writing. Knowledge and experience in using a personal computer and related software programs. Ability to read and comprehend clinical and administrative materials such as policies, psychological evaluations, etc. Interpersonal skills that foster a positive relationship with individuals receiving services, service providers, and families.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. An official copy of academic transcripts is required and must be forwarded by the school, college, or university to the personnel office at the above address.

DEADLINE: Until Filled

[Click Here to Apply:](http://www.mh.alabama.gov/Downloads/ADHR/ADHR_ApplicationForEmploymentExemptClassification.pdf)

http://www.mh.alabama.gov/Downloads/ADHR/ADHR_ApplicationForEmploymentExemptClassification.pdf