

THE JEFFERSON COUNTY INTELLECTUAL AND
DEVELOPMENTAL DISABILITIES AUTHORITY, Inc.

TWO YEAR PLAN

2014-2015

JEFFERSON COUNTY TWO-YEAR PLAN

2014-2015

Name of 310 Board:

The Jefferson County Intellectual and Developmental Disabilities Authority, Inc.; referenced below as The JCIDDA.

County (ies) Served:

Jefferson County, Alabama

Description of Supports and Services Provided

The two primary services delivered by The JCIDDA are Targeted Case Management and Single Point of Entry.

The JCIDDA holds a contract with the Alabama Department of Mental Health for Targeted Case Management for Adults with a primary diagnosis of an Intellectual Disability. In this case, adults are defined as individuals 18 years of age and older. Exceptions are granted to children under the age of 18 who are receiving services under The ID/DD Home and Community Based waiver. Case Management is a broad based, multi-faceted service including the extensive areas of needs assessment, case planning, service arrangement, social support, reassessment/follow-up and monitoring.

The State of Alabama Division of Developmental Disabilities maintains a statewide waiting list for people waiting for services. On the local level, a 310 Board is designated by that agency to accept referrals, collect the necessary documentation for access to the waiting list and submit same to the applicable Regional Office. For Jefferson County, The JCIDDA is the designated agency for the waiting list and that function is referred to as Single Point of Entry. This function also includes assisting the individuals in moving from the waiting list into services as these services become available. This is accomplished in concert with the Regional Office and applicable Provider agency.

The JCIDDA does not provide direct services such as residential, day or supports. We have an outstanding group of Provider agencies who provide those services including:

The Arc of Jefferson County
United Cerebral Palsy of Greater Birmingham
Glenwood, Inc.
Volunteers of America
Jefferson-Blount-St. Clair MH/MR Authority
ResCare Alabama
PHP of Alabama
Stevens Home Health Care
Oxford Home Health
Comfort Keepers (Home Health)

Population(s) Served:

Description

Currently, The JCIDDA serves a total of 702(down from 745 in 2012) individuals with a primary diagnosis of an Intellectual Disability. Due to the specifications of our contract, approximately 95% are adults, 5% children. That said our population covers all ages, ethnicities and live in neighborhoods throughout Jefferson County. The level of supports required by our population varies greatly from those who need very minimal support to those in need of very intense levels of support in areas such as self-care, communication, behavioral support, mobility and medical issues. Our group includes people with Intellectual Disabilities, Cerebral Palsy, Autism and Epilepsy.

Many live in supported residential settings operated by one of our fine provider agencies (479 total, down from 496 in 2012). Some live independently or with families, while a total of 36 receive in-home Personal Care (a slight increase from 35 in 2012).

A total of 591(down from 616 in 2012) receive day services ranging from Supported Employment, Training and Activity programs. In all, an unduplicated total 681 people (down from 711 in 2012) receive some sort of residential, day or support service compared to over 613 (a 10.8% increase over the 2012 total of 549) on the waiting list based on our most recent report.

We are very concerned about the very clear trend of ever-decreasing numbers of people in services alongside ever-increasing numbers of people waiting.

While our contractually specified population is defined as those having an intellectual disability, this organization strongly supports expansion of this to include all of those with a developmental disability as defined by current federal regulations.

Mission Statement:

It is the mission of the Jefferson County Intellectual and Developmental Disabilities Authority, Inc. to first and foremost protect the rights of people with developmental disabilities in Jefferson County, Alabama; to provide services in a manner which are dignified and respectful of the people we support and their choices of where and with whom they wish to live and work, to continue to advocate for people waiting for services and to solicit input from the people we support and their families and utilize that input for the purpose of more effectively carrying out the mission of the organization.

The foregoing Mission Statement shall be reviewed and approved annually by the Board of Directors and distributed annually among all participants for review and input to be reviewed and considered.

Vision Statement:

The ultimate goal of The JCIDDA is for every person with a developmental disability in Jefferson County, Alabama to receive the supports they need in a timely manner by fully trained professionals in a community based setting. There will be no waiting lists.

Description of Planning Cycle:

The Executive Director will develop a draft plan based on existing data and information. The draft will then be submitted to the Board of Directors, then other relevant stakeholders for review and comment. Revisions are then made as needed and submitted to the Board for final approval before submitting to the Alabama Department of Mental Health.

Planning Cycle Timeframe:

January 1, 2014-December 31, 2015

Key Stakeholders and their Roles:

Stakeholders include:

- People we support or waiting for services-most important
- Family members and legal guardians
- Service Providers for People with Disabilities throughout Jefferson County
- Public School Systems throughout Jefferson County
- Department of Human Resources
- Municipal Governments
- Jefferson County Legislative Delegation
- Department of Mental Health/ID Division/Region V
- Staff of JCIDDA

Throughout the planning and implementation process feedback from stakeholders will be sought through surveys, planning meetings and day to day contact. Once the plan is approved copies will be distributed to stakeholders throughout Jefferson County and will be available to the general public on request. It is vitally important decision makers are informed of the profound problem the extensive waiting lists are for people with disabilities and their families in Jefferson County.

Method of Needs Assessment:

Perhaps the most important source of information in this area is Waiting List information generated by the DMH/DD Division/Region V based on information submitted by staff of the JCIDDA. Equally important are internal numbers regarding the number of incoming referrals per month and number of pending.

Consumer Satisfaction Surveys and Certification Site Visit reviews supply important information for evaluating existing services along with other information such as Incident data and Quality Improvement Reports. Ongoing day to day contact with providers and family members are also an important source of information.

All of this information is reviewed from which Goals and Objectives are developed.

Greatest Area(s) of Unmet Needs:

In Jefferson County, Alabama, great unmet needs exist in every area. According to the most recent listing distributed a total of 613 people are waiting for residential, day or supports. This represents approximately 19% of the statewide total compared to our population share of 13.78% (658,466/4,779,736, Census Bureau 2010). Most people are shown as needing at least two of the three services if not all three. So, clearly there is significant need for services across the board.

Transportation, while not a contract service for our providers is often cited as a need by consumers and providers alike both in meetings and in day to day interaction.

Respite and especially emergency respite is under the general category of supports but is also cited as a need in both conversations and public meetings and bears specific mention as a significant unmet need.

Needed Expansions:

With waiting list numbers as substantial as noted above, expansion is needed in all areas including residential, employment/day supports and in-home supports such as respite and personal care. Current policies and practices related to people waiting is to provide supports/services only to those in the most extreme emergency or near emergency situations. As a result, many more people and their families go without supports for many, many years.

Current and Future Funding Resources:

Current funding for The JCIDDA comes from a contract for Targeted Case Management with the Alabama Department of Mental Health. The current rate of reimbursement is \$3.90 per five-minute unit (or \$46.80 per hour) not to exceed 36 hours per person supported. This level of funding is a restoration to FY 11 levels after a 9% reduction in FY 12 and a partial restoration in FY 13. While appreciative of the restoration, it is worth noting this level remains below FY 08 levels both in terms of rate and maximum hours available. Future prospects do not look strong, nonetheless, every effort will be made to maintain services at the highest level possible.

Plan: Goals and Objectives:

Goal 1: Reduce waiting lists for Day, Residential and Support Services.

While the grim funding outlook remains a major impediment to this effort, this is such an important issue for Jefferson County that we must do all we can to continue to advocate for the hundreds of Jefferson County citizens who are unable to obtain the services they so seriously need.

Goal 2: Enhance Case Manager Skills in Person Centered Planning

While we have an excellent staff here at The JCIDDA, there is always opportunity for improvement. During the past two years the organization has worked with DMH QE staff to revise and enhance our assessment and case planning procedures and skills. Staff have also attended a series of workshops on Personal Outcomes for those we support. The plan is to continue these efforts over the next two years.

Goal 3: Continue to improve Certification and Satisfaction Survey Outcomes

In the past two-to-three years, Case Management staff has achieved improvement in both of these areas. In 2011, the Satisfaction Survey had the best results in the history of the survey going back to 2003 with continued steady improvement in 2012 and 2013. The Certification scores have improved over prior years although we are not quite to the two-year level which remains our goal.

Plan Monitoring & Evaluation:

Planning and evaluation is always an ongoing process and should occur daily for each employee in their respective role. As to formal evaluation, our CQI Plan calls for a quarterly evaluation of our Case Management and Single Point programs as well as an annual Satisfaction Survey. Our Board of Directors meets monthly to discuss and decide on all issues facing the program at any given time. Externally we are reviewed every one to two years by The Alabama Medicaid Agency and the Alabama Department of Mental Health.

**JEFFERSON COUNTY INTELLECTUAL
AND DEVELOPMENTAL DISABILITIES AUTHORITY, INC.**

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May 21, 2014

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Ms. Kristi Gates, Communications & Strategic Planning Specialist
Alabama Department of Mental Health
Office of Planning and Resource Development
100 N. Union Street, Suite 554
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Eve Graham
Secretary

Judy Branin
Director

RE: Jefferson County Two Year Plan
2014-2015

Kimm Eckhoff
Director

Dear Ms. Gates:

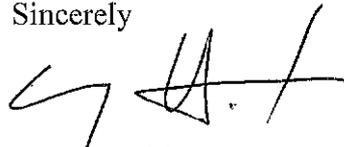
Deborah Hinton
Director

Enclosed for your review is a copy of the recently completed Two Year Plan for Jefferson County. As required, the Plan has been reviewed and approved by the Board of Directors and is being made available to noted stakeholders. Should you have questions, comments or recommendations, please feel free to call.

Kimberley Fort
Director

Jayne M. Ness
Director

Sincerely



Russell McElroy, III
Director

Gary Hendrix,
Executive Director

Chuck Whitley
Director

cc: Board of Directors

Gary Hendrix
Executive Director

AL Department of Mental Health

Office of Policy and Planning

310 Plan Review

310 Board Name: Jefferson Co 1D & 2D

Administrative Code Requirements:

1. Submission of a two (2) year plan of services specifying the type, quantity and location of services for the designated population (580-1-2-.06 (l)).

a. Two (2) year plan submitted?

Yes No
Plan Coverage Dates: Jan 14 + 15

b. Type of planned services described?

Yes No

c. Quantity of planned services provided?
(preferably # by service category)

Yes No
 Inferred

d. Description of planned service locations?
(preferably by service category)

Yes No
 Inferred

e. Description of designated service population?

Yes No

2. Submission of a comprehensive study of needs assessment and available resources for the designated population (580-1-2-.06 (m)).

a. Submission of needs assessment for the designated service population?

Yes No
(If No, skip to 2i)

Described

(If described, complete 2b-2h only)

b. Description of needs assessment methodology?

Yes No
 Inferred