



Alabama Behavior Analyst Licensing Board

Tips for Preparing for Licensure

2019 Board Meetings:

- January 25
- April 19
- July 26
- October 25

Tips for Newly Certified Applicants:

- Application:
 - You cannot submit your application until you have been issued a BACB Certificant Number.
 - Prepare your application form in advance so that once you are officially certified, you only need to (1) add your BCBA/BCaBA Certificant Number and (2) have the application notarized.
 - Mail your application with you application and license fees to the ABALB at least a week before the scheduled board meeting.
- ALEA Background Check:
 - You may complete your ALEA background check in advance so that the results are ready when you receive the BACB's notice that you've been certified.
 - The board can only accept results that are 90 or fewer days old, so we recommend beginning the process 8 weeks before the meeting when you anticipate review.
 - If you complete the background check but aren't successfully certified, you'll just need to complete a new background check (including new fingerprints and payment) the next time you attempt certification.

Tips for Certified Applicants New to Alabama:

- You can become a License Behavior Analyst or Licensed Assistant Behavior Analyst in Alabama before you move to the state.
- Application:
 - You can submit your application before you move to Alabama using your current contact information, but you will need to update your contact information as soon as you arrive in Alabama. There is a form on our website to make this change.
 - Mail your application with you application and license fees to the ABALB at least a week before the scheduled board meeting.
- ALEA Background Check:
 - You may complete your ALEA background check before you move to Alabama using your current contact information.
 - The board can only accept results that are 90 or fewer days old, so we recommend beginning the process 8 weeks before the meeting when you anticipate review.