

**Coordinating Subcommittee for Division of Developmental Disabilities  
(Meeting Summary)  
December 1, 2015**

The Coordinating Subcommittee for Division of Developmental Disabilities (DDD) Services met at AIDT. The meeting was called to order by the Chair, Courtney W. Tarver, Associate Commissioner.

**Voting Members Present**

Jeff Williams, ADMH/DD  
Jo Poates, AADD Representative  
Wallace Davis (DeAnna Ferguson), Other Providers Representative  
Terry Pezent, the Arc of Alabama Representative  
Beatrice McLean, ADMH/DD Representative  
Chris Stewart, ACE/Arc Representative  
Anne Penney, Alabama Council Representative  
Myra Jones-Banks, The DD Council Representative  
Earl Brightwell, AADD Representative

**Visitors**

James Tucker, ADAP  
Ken Oliver, Glenwood  
Lou Vick, The Arc of Walker County  
Jim Dill, Alabama Council  
Wade Reese, The Arc of Fayette/Lamar Counties  
Barbara Huguley, ADMH/DD Region 2  
Eleanor Tolbert, ADMH/DD Region 3  
Vivian A. Waren, ADMH/DD Region 4  
Ziva Hatcher, ADMH/DD Region 5  
Patti Martin, ADMH/DD  
Connie Batiste, ADMH/DD  
Karen Coffey, ADMH/DD  
Byron White, ADMH/DD  
Peggy Olson, ADMH  
June Stewart, ADMH/DD  
Andy Slate, ADMH/DD  
George Neal, ADMH/DD  
Joann Bennett/ADMH/DD  
Renee' King-Holley, King CRF  
Rose Hill, Hill's LLC  
Carolyn Little, Little CRF  
Susan Klingel, The Arc of Madison County  
Gary Edwards, UCP

**Recorder**

Shirley Hicks

## **Agenda**

A motion was made by Dr. Penney to accept the agenda as distributed, and Mr. Stewart seconded motion. The motion was approved.

## **Approval of November 3, 2015, Meeting Minutes**

Mr. Williams made a motion to adopt the minutes as presented, and the motion was seconded by Mrs. Banks-Jones. The motion was approved.

## **Associate Commissioner (AC) Report**

In addition to the distributed report, a budget update was presented. It was noted that funds were requested for rate increase and the waiting list. As soon as more budget information is received, it will be forwarded to subcommittee members.

An update on billings and payments was provided. Providers who are substantially behind on payments should first notify the regional fiscal officers. An inquiry was made in reference to any providers being behind in payments, the group did not reply.

It was indicated that Commissioner Perdue is visiting legislators regarding new funding. During his visits to legislators, he just might stop by DD programs to get familiar with how the programs operate.

## **Waiting List Update**

Waiting list information was distributed to the group. It was indicated that there were a few glitches with ADIDIS regarding the waiting list. This delayed the process, but currently it is back on track and the first 100 individuals have been retrieved from the waiting list to begin providing services.

There was a discussion about the waiting list that included inquiries about whether day services included supported employment, the definition of Status 2 category, and the trend and average age of individuals entering the waiting list. It was suggested that Mr. Williams compile a document illustrating a five year trend of the number of individuals added annually to the waiting list and the average age of individuals entering on the waiting list.

## **Quality Council Meeting**

The Quality Council Meeting was convened by Mr. Williams. Informational packets were distributed to the group.

- Consumer Empowerment--Please contact Mr. Neal if anyone is interested in hearing the advocacy presentation. Also, please forward all success stories to Mr. Neal to be published in the Consumer Empowerment Newsletter.
- The following Quality Council Correspondence and Articles were distributed in the packets, and a brief overview was provided:
  - Marriage Concerns Insufficient to Warrant Guardianship Correspondence
  - Alabama Board of Nursing Notice regarding License Cards and Verifications Correspondence
  - Flyer Entitled "Please Watch Your Language, It's About Respect" (when referring to individuals with disabilities) Article
  - CMS Seeks Input for Final Rule and Request for Information on Essential Health Care Services for Medicaid Beneficiaries. Individuals can go online and make comments.
  - Women and Mammograms Article from Medline

- Administration for Community Living Update on "Representing Clients in Guardianship Actions: Winning the Case for Supported Decision Making.
- Settlement Calls for Cuts to Sheltered Workshops Article
- CDC Releases New Sepsis Fact Sheets on Safe Healthcare Questions Raised About Meds Used for Intellectual Disability Correspondence
- Inclusion Pays Off (Steps to End Segregation of Disabled Adults) Correspondence
- Quality Enhancement Third Quarter Incident Report--The most noticeable incidents during this quarter was the increase in overall neglect across the state. Falls were prevalent. Recommendations were noted on how to address neglect incidents. In regards to the incident data/system, currently, VOA, Shepherd's Heart, and Resources for Independence are participating in the incident pilots utilizing the Therap System. The incidents data collected for several months will be input and then analyzed by the Division of DD. If it works then this system will be implemented across the state. Since the current Incident Prevention and Management Data System is deteriorating, a new one is needed. The new system is web based. Further updates will be provided in the future.
- Certification—A brief update was provided.
- The next scheduled Quality Council meeting is February 2, 2016.

### **Other Business**

An inquiry was made regarding the million dollars set aside for direct care staff. It was clarified that this has not been confirmed yet but is part of considerations for the FY17 budgeting process.

- An update on ODEP continuation of technical assistance was provided. Proposals have been submitted to support the two previous pilots and three additional pilots. Selections will be made in the near future. The Vision Quest technical assistance for rates restructuring will continue. It was requested by a member that overtime rates and potential wage increase be looked at under the rate restructuring piece.
- An Employment First Video was created as a requirement of the ODEP-sponsored Employment First State Leadership Program, supported by the DD Council. The video is located on the Employment First website (Employment First-Bama.org).
- The concept regarding becoming an Employment Network, involving the Ticket to Work Program between VR and ADMH was explained.
- A discussion was held regarding the required qualifications for executive directors of group homes. Mr. Williams reminded everyone that this issue was addressed in the past and that the current qualifications in the standards reflected the feedback that he received from everyone. Dr. Edwards did not recall the discussion, but Mr. Stewart and Mrs. Pezent noted that they recalled the discussion.

### **Announcements**

- The People First of Alabama Board Meeting will be held a week from Friday at their home office in Vestavia, Alabama.
- The response to the comments regarding the Administrative Code will be finalized soon.

**Next Meeting**

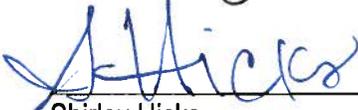
The next DD Subcommittee Meeting will be held January 5, 2016, at AIDT.

**Adjournment**

With no further business, the meeting was adjourned.



Courtney W. Tarver, Associate Commissioner  
Division of Developmental Disabilities



Shirley Hicks  
Recorder