



**Application for Substance Use Disorder
 Performing Provider Medicaid Eligibility
 Alabama Department of Mental Health
 Division of Mental Health and Substance Abuse Services**



Complete ALL yellow shaded cells. Complete gray shaded cells as applicable.

Name of Requesting Organization:

Requesting Organization Contact Person:

Full Legal Name of Applicant:

First
 Middle
 Last
 Suffix

ALL Former Names (enter NA if not applicable to this applicant) Maiden Name

Other Former Surname(s)

Former Middle Name(s)

Nickname(s)

Applicant's Date of Birth Eligibility begins **UPON APPROVAL** of application by ADMH staff.

Application Date: Applicant's Date of Hire for Substance Abuse Services:

Level(s) of Care/Location(s):

APPLYING FOR CLINICAL/MEDICAL ELIGIBILITY LEVEL (*check gray cell next to each level requested*):
Please note that QSAP applicants will be approved for the highest level for which they qualify.

Level	Eligibility Criteria:	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
QSAP I (Qualified Substance Abuse Professional I)	1.	An individual licensed in the State of Alabama as a: Professional Counselor, Graduate Level Social Worker, Psychiatric Clinical Nurse Specialist, Psychiatric Nurse Practitioner, Marriage and Family Therapist, Clinical Psychologist, Physician's Assistant, Physician	<ul style="list-style-type: none"> Fully Completed and Signed Application Copy of license or evidence of license (LPC, LICSW, LMSW, Psychiatric CNS, Psychiatric CRNP, LMFT, Psychologist, PA, MD, DO) [License must be maintained for continued eligibility]
	2.	An individual who: <ul style="list-style-type: none"> Has a master's Degree or above from a nationally or regionally accredited college or university in psychology, social work, counseling, psychiatric nursing, or other behavioral health area with requisite course work equivalent to that of a degree in counseling, psychology, social work, or psychiatric nursing, and Has successfully completed a clinical practicum, and Obtains license or certification within thirty (30) months of hire. 	<ul style="list-style-type: none"> Fully Completed and Signed Application Copy of Official Master's Level College Transcripts Copy of SA Counselor Certification, <i>if active at time of application</i> [MUST obtain applicable License or SA Counselor Certification (see Administrative Code) within thirty (30) months of hire, then maintain the credential for continued eligibility]
	3.	An individual who: <ul style="list-style-type: none"> Has a master's Degree or above from a nationally or regionally accredited college or university in psychology, social work, counseling, psychiatric nursing, or other behavioral health area with requisite course work equivalent to that of a degree in counseling, psychology, social work, or psychiatric nursing, and Has six month's post master's clinical experience, and Obtains license or certification within thirty (30) months of hire 	<ul style="list-style-type: none"> Fully Completed and Signed Application Copy of Official Master's Level College Transcripts Current Résumé which demonstrates at least six (6) months of post-master's clinical (See guidelines on page 4) Copy of SA Counselor Certification, <i>if active at time of application</i> [MUST obtain applicable License or SA Counselor Certification (see Administrative Code) within thirty (30) months of hire, then maintain the credential for continued eligibility]
<ul style="list-style-type: none"> Intake Assessment (90791) Diagnostic Testing by Physician or Psychologist (96130, 96131, 96136, 96137) [Licensed Psychiatrist or Psychologist only] Diagnostic Testing by Technician (96130, 96131, 96138, 96139) Diagnostic Testing Administered by Computer (96146) Individual Counseling (90832, 90834, 90837) Group Counseling (90853) Family Counseling (90846, 90847) Multi-Family Group Counseling (90849) Basic Living Skills (H0036) Psychoeducational Services (H2027) Medication Monitoring (H0034) Treatment Plan Review (H0032) [Licensed Psychologist, LICSW, LMSW, CRNP, RN with Master's in Psychiatric Nursing, LPC, MD, DO, PA or LMFT only] 			

ADMHSA Application for Medicaid Eligibility

APPLYING FOR CLINICAL/MEDICAL ELIGIBILITY LEVEL (*check gray cell next to each level requested*):

Please note that QSAP applicants will be approved for the highest level for which they qualify.

Level	Eligibility Criteria:	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
QSAP II (Qualified Substance Abuse Professional II)	1. An individual who: <ul style="list-style-type: none"> • Has a Bachelor's Degree from a nationally or regionally accredited college or university in psychology, social work, community, rehabilitation, or pastoral counseling, family therapy, or other behavioral health area that requires equivalent clinical course work, and • Is licensed in the State of Alabama as a Bachelor Level Social Worker 	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of LBSW License [License must be maintained for continued eligibility.]	<ul style="list-style-type: none"> • Individual Counseling (90832, 90834, 90837) • Group Counseling (90853) • Family Counseling (90846, 90847) • Multi-Family Group Counseling (90849) • Basic Living Skills (H0036) • Psychoeducational Services (H2027) • Medication Monitoring (H0034)
	2. An individual who: <ul style="list-style-type: none"> • Has a Bachelor's Degree from a nationally or regionally accredited college or university in psychology, social work, community, rehabilitation, or pastoral counseling, family therapy, or other behavioral health area that requires equivalent clinical course work, and • Holds a substance abuse counselor certification credential from the Alabama Association of Addiction Counselors, National Association of Alcoholism and Drug Abuse Counselors, Alabama Alcohol and Drug Abuse Association, or International Certification and Reciprocity Consortium. 	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of Official Bachelor's Level College Transcripts • Copy of SA Counselor Certification [SA Counselor Certification must be maintained for continued eligibility.]	<ul style="list-style-type: none"> • Basic Living Skills (H0036) [Working under the supervision of a QSAP I or QSAP II] • Psychoeducational Services (H2027) [Working under the supervision of a QSAP I or QSAP II] • Medication Monitoring (H0034)
QSAP III (Qualified Substance Abuse Professional III)	An individual who: <ul style="list-style-type: none"> • Has a Bachelor's Degree from a nationally or regionally accredited college or university in psychology, social work, community, rehabilitation, or pastoral counseling, family therapy, or other behavioral health area that requires equivalent clinical course work, and • Participates in ongoing supervision by a certified or licensed QSAP I for a minimum of one (1) hour individual per week until attainment of a substance abuse counselor certification credential from the Alabama Association of Addiction Counselors, National Association of Alcoholism and Drug Abuse Counselors, or Alabama Alcohol and Drug Abuse Association, or International Certification and Reciprocity Consortium/Alcohol and Other Drug Abuse, Inc. which shall be obtained within thirty (30) months of hire. 	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of Official Bachelor's Level College Transcripts [MUST obtain SA Counselor Certification within thirty (30) months of hire]	<ul style="list-style-type: none"> • Basic Living Skills (H0036) [Working under the supervision of a QSAP I or QSAP II] • Psychoeducational Services (H2027) [Working under the supervision of a QSAP I or QSAP II] • Medication Monitoring (H0034)
QPP (Qualified Para-Professional)	An individual who meets the following minimum qualifications: <ul style="list-style-type: none"> • A high school diploma or equivalent, and • One (1) year of work experience directly related to job responsibilities, and • Concurrent participation in clinical supervision by a licensed or certified QSAP I. 	<ul style="list-style-type: none"> • Fully Completed and Signed Application • High School Diploma or Equivalent • Current Résumé which demonstrates at least one (1) year of work experience directly related to job responsibilities (See guidelines on page 4) 	<ul style="list-style-type: none"> • Basic Living Skills (H0036)) [Working under the supervision of a QSAP I or QSAP II]

ADMHSA Application for Medicaid Eligibility

APPLYING FOR CLINICAL/MEDICAL ELIGIBILITY LEVEL (*check gray cell next to each level requested*):

Please note that QSAP applicants will be approved for the highest level for which they qualify.

Level	Eligibility Criteria:	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
TCM-9 (Targeted Case Management – Target 9)	An individual who meets the following minimum qualifications: <ul style="list-style-type: none"> • A Bachelor of Arts or a Bachelor of Science degree, preferably in a human services related field, and • Training in a case management curriculum approved by ADMH, and • Concurrent participation in clinical supervision by a licensed or certified QSAP I. 	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of Official Bachelor's Level College Transcripts • Certification of completion of training in a case management curriculum approved by ADMH 	<ul style="list-style-type: none"> • Targeted Case Management – Target 9 (G9008:U9) [Working under the supervision of a QSAP I or QSAP II]
Physician	A physician licensed under Alabama law to practice medicine or osteopathy.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Diagnostic Testing Administered by Physician or Psychologist (96130, 96131, 96136, 9613701) [Licensed Psychiatrist or Psychologist only] • Physician Medical Assessment and Treatment (H0004)
PA (Physician Assistant)	A physician assistant licensed under Alabama law and practicing within the guidelines as outlined by the Alabama Board of Medicaid Examiners.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Physician Medical Assessment and Treatment (H0004)
Pharmacist	A pharmacist licensed under Alabama law and practicing within the guidelines as outlined by the Alabama Board of Pharmacy.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Medication Monitoring (H0034)
CRNP (Certified Registered Nurse Practitioner)	A Certified Registered Nurse Practitioner (CRNP) licensed under Alabama law practicing within the scope as defined by the Joint Committee of the Alabama Board of Nursing and the Alabama Board of Medical Examiners for Advanced Practice Nurse.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Physician Medical Assessment and Treatment (H0004)
RN (Registered Nurse)	A registered nurse licensed under Alabama law.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Injectable Medication Administration (96372) • Oral Medication Administration – MAC Certified (H0033) • Medication Monitoring (H0034) • Basic Living Skills (H0036) • Psychoeducational Services (H2027)
LPN (Licensed Practical Nurse)	A licensed practical nurse licensed under Alabama law.	<ul style="list-style-type: none"> • Fully Completed and Signed Application • Copy of license or evidence of license <p>[License must be maintained for continued eligibility]</p>	<ul style="list-style-type: none"> • Injectable Medication Administration (96372) [Under the direction of a physician] • Oral Medication Administration – MAC Certified (H0033) [Under the direction of a physician] • Medication Monitoring (H0034)

ADMHSA Application for Medicaid Eligibility

EDUCATION CREDENTIALS:

<i>University</i>	<i>Degree</i>	<i>Field</i>	<i>Graduation Date</i> <i>(Month/Day/Year)</i>

I certify that the above information is correct:

Executive Director/Program Director

Date

Fully Complete, Signed Application must include all applicable documents associated with the requested eligibility level. Incomplete applications are not accepted.

GUIDELINES FOR DEMONSTRATION OF EXPERIENCE IN PROVISION OF SUBSTANCE ABUSE TREATMENT SERVICES:

When a résumé is required (see *third column of grid for each eligibility level*), attach *current* résumé which clearly shows, **for each relevant employment segment**:

- Specific dates of employment (month/day/year through month/day/year)
- Name and Address of Employing Agency
- Clinical Supervisor(s) [*Agency staff who provided required clinical supervision*]
- Duties relative to supervised clinical experience in substance abuse treatment

SUBMIT APPLICATIONS:**VIA EMAIL, PREFERRED:**

Very clearly legible documents may be scanned, **into a single pdf formatted document**, and emailed to: Rita.wingard@mh.alabama.gov

Or:

VIA GROUND MAIL:

Alabama Department of Mental Health &
Substance Abuse Services
ATTN: Rita Wingard
100 North Union Street
Suite 430
Montgomery, AL 36104