

**Alabama Department of Mental Health  
Alabama Community Services Information System (ACSIS)  
Client Profile (HSCL) Text File Layout**

**Version 4 (Effective October 1, 2015)**

**Document Change Log**

Version	Date	Description of change
4	10/01/2015	FY 2016 changes
3	02/01/2015	FY 2015 changes
2	9/28/2010	Clarification on field formatting.  <b>No changes to the file format were made in this document release.</b>
1	01/14/2010	Initial Layout

Field Count: 62  
Record Size: 358 bytes

Filename should be "HSCLxxx.TXT" where xxx is your assigned Organization ID (ORGID).

File should be fixed length ascii flat file with each line separated by carriage-return and line-feed characters.

Unless otherwise specified, all fields are left justified and padded with spaces.

See the ACSIS Data Element Dictionary for further information about individual fields.

Data submission guidelines and other documents can be found on the ACSIS Project website (<http://www.mh.alabama.gov/miacsis>)

Field Name	Start	Width	Formatting/Comments
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ORGID	1	3	Leading zeroes
CLIENT	4	6	Leading zeroes
ADDATE	10	10	
LASTN	20	20	
FIRSTN	40	15	
MAILADD1	55	30	
MAILCITY	85	15	
MAILSTATE	100	2	
MAILZIP	102	10	
MAILCNTY	112	3	
DOB	115	10	

INFORMATION IN THIS GUIDE IS SUBJECT TO CHANGE

SSN	125	11	
SEX	136	1	
RACE	137	2	
HISPANIC	139	1	
MARITAL	140	1	
EMPLOY	141	1	
VETERAN	142	1	
LEGAL	143	2	
EDUCATION	145	2	
RESARR	147	1	
INCOME	148	11	Right-justify; pad with spaces; include decimal; blank or zero = 0.00
SMI	159	1	
DUALDIAG	160	2	Deprecated - fill with spaces
GUARDSHIP	162	3	
TERMDATE	165	10	
TREASON	175	1	
LASTUPDT	176	10	
MEDICAID	186	13	
HEARING	199	1	
AXIS1DIAG1	200	6	Deprecated as of FY2016
AXIS1DIAG2	206	6	Deprecated as of FY2016
AXIS2DIAG1	212	6	Deprecated as of FY2016
AXIS2DIAG2	218	6	Deprecated as of FY2016
AXIS3DIAG1	224	6	Deprecated as of FY2016
AXIS3DIAG2	230	6	Deprecated as of FY2016
ADULTFUNC	236	3	Deprecated - fill with spaces
ADULTUPDT	239	1	Deprecated - fill with spaces
ADULTDATE	240	10	Deprecated - fill with spaces
CHILDFUNC	250	5	Deprecated - fill with spaces
CHILDUPDT	255	1	Deprecated - fill with spaces
CHILDDATE	256	10	Deprecated - fill with spaces
ATNDSCHOOL	266	2	Deprecated - fill with spaces
SCHOOLTYPE	268	2	
ADMATNDSCH	270	1	Deprecated - fill with spaces
UPDATNDSCH	271	1	Deprecated - fill with spaces
EXPELLED	272	1	Deprecated - fill with spaces
SUSPENDED	273	2	Deprecated - fill with spaces
ARRESTS	275	2	
UPDATEDTE	277	10	Deprecated - fill with spaces
ADMCLOSEDT	287	10	Deprecated - fill with spaces
FAMSIZE	297	2	
FAMINCOME	299	11	Right-justify; pad with spaces; include decimal; blank or zero = 0.00
LANGUAGE	310	2	
SBMHSYSTEM	312	3	Leading zeroes
SBMHSCHOOL	315	4	Leading zeroes
SBMHSSID	319	10	Leading zeroes
SIGHT	329	1	
DIAG1	330	7	Do not include decimal point
DIAG2	337	7	Do not include decimal point
DIAG3	344	7	Do not include decimal point
SADIAG1	351	7	Do not include decimal point