



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1651 RUBY TYLER PARKWAY
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JAMES V. PERDUE
COMMISSIONER

SHELIA T. PENN
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Registered Nurse II
(Staff Development) **NUMBER:** 16-01

JOB CODE: N3500 **DATE:** January 15, 2016

JOB LOCATION: Bryce Hospital
Tuscaloosa, Alabama **POSITION NO:** 8801331

SALARY RANGE: 76 (\$50,119.20 - \$65,690.40 Annually)

MINIMUM QUALIFICATIONS: Graduation from an accredited school of nursing and three (3) years' experience as RN or graduation from an accredited four-year college or university with a degree in Nursing and two (2) years' experience as a RN.

SPECIAL REQUIREMENTS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is a responsible professional position in the field of employee training and development in a state mental health facility specializing in the care and treatment of adults and elderly mentally ill patients. The registered nurse in this position is an instructor in the Staff Development Department and will provide training/instruction to hospital employees on all shifts in order to meet identified learning needs to include the following duties: Plan/coordinate/develop courses and provide instruction to new and current hospital employees for a minimum of 32 hours per month (on average); Manage and coordinate the Continuing Education program for licensed nursing staff; Maintain accurate and timely records of classes taught, attendance, and course outlines, including data entry when applicable; Assess training needs of employees through the use of multiple assessment tools; Communicate proactively with department heads, supervisors, and students; Manage the Staff Development Department operations in the absence of the director; Ensure that pertinent Joint Commission standards are applied in functions of the department; Assist in the implementation of the electronic Learning Management System; and other related functions.

REQUIRED KNOWLEDGES, SKILLS, and ABILITIES: Ability to communicate effectively orally and in writing; Ability to plan and organize; Ability to effectively lead a group to a desired outcome; Ability to establish and maintain effective working relationships with various types of people; Ability to exercise good judgment; and Ability to use a computer, including software programs such as Word and PowerPoint.

RN II – Announcement #16-01

January 15, 2016

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. **Drug screening is required. Security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an "Application For Professional Employment" (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov. Applications should be returned to the Bryce Hospital, Human Resources Department, 1651 Ruby Tyler Parkway, Tuscaloosa, Alabama 35404 by **UNTIL FILLED** in order to be considered for this position. **Indicate your Alabama nursing licensure number on your application as directed.** Current nursing licensure must be presented for inspection at time of interview. An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Human Resources Department at the above address.

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

www.mh.alabama.gov