



ROBERT BENTLEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**RSA UNION BUILDING**  
100 NORTH UNION STREET  
POST OFFICE BOX 301410  
MONTGOMERY, ALABAMA 36130-1410  
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JAMES V. PERDUE  
COMMISSIONER

**RE-ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION  
EQUAL OPPORTUNITY EMPLOYER**

**JOB TITLE:** Mental Health Specialist I                      **NUMBER:** 16-03  
(Mental Illness Option)

**JOB CODE:** A5000    **DATE:** 08/05/2016

**SALARY RANGE:** 70 (\$33,086.40 - \$50,119.20)              **PCQ#:** 8812812

**JOB LOCATION:** Department of Mental Health  
RSA Union Building  
100 North Union Street  
Montgomery, AL 36130-1410

**MINIMUM QUALIFICATIONS:** Bachelor's degree in a human services field, plus experience (24 months or more) supporting individuals with mental illness or co-occurring disorders, including experience in dealing with personal mental illness, recovery experiences, providing peer and self-help services and advocacy.

**OR**

Considerable (48 months or more) programmatic experience with the Department of Mental Health, plus experience (24 months or more) supporting individuals with mental illness or co-occurring disorders, including experience in dealing with personal mental illness, recovery experiences, providing peer and self-help services and advocacy.

*Human services field includes the following disciplines: Social Work, Psychology, Criminal/Juvenile Justice, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.*

**NECESSARY SPECIAL REQUIREMENTS:** The individual who is employed in this position must have been a consumer of mental health services for serious mental illness. **The application MUST INCLUDE documentation that supports receiving mental health services.**

**KIND OF WORK:** This is highly responsible professional work in providing specialized services for the Mental Health and Substance Abuse Services Division (MHSAS). The person in this position will interact daily with individuals with mental illness, providing support, assistance, and referral. The person will also assist in planning and implementing the Annual

Alabama Institute for Recovery. Work will include assisting in the coordination of the ADMH Certified Peer Specialist Training Program; providing technical assistance to statewide consumer organizations, drop-in centers and local support groups; assist in overseeing the Office of Consumer Relations Operations Plan changes, budgets, and financial reporting requirements; and assist in overseeing and coordinating contracts with consumer organizations and programs.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:** Knowledge of recovery, peer support, and advocacy. Knowledge of the Mental Health Delivery System in Alabama. Knowledge of consumer issues, recovery, and peer support services. A working knowledge of budgets, contracts, and accounting. Ability to plan, organize, and prioritize work activities. Ability to communicate effectively, both orally and in writing. Ability to work effectively with a variety of professionals, advocates, family members, and consumers.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

**HOW TO APPLY:** Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at [www.mh.alabama.gov](http://www.mh.alabama.gov). **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. An official copy of academic transcripts is required and must be forwarded by the school, college, or university to the personnel office at the above address.

**DEADLINE: September 2, 2016**