

ADMH NURSE DELEGATION PROGRAM
Certification Score Sheet

Regulation #	Regulation	Y	N	N/A	Pts	Comments
610-X-7-.06 (1)	ADMH shall train licensed nurses by the ADMH approved nurse delegation programs – NDP and the MAS. Licensed nurses who are MAS trained are accountable and responsible for the outcome of the delegated nursing care delivered by unlicensed mental health worker to residents in the residential community mental health settings.				0 5	<i>Evidence of current MAS training noted</i> Name and Ph.# of MAS Nurse – RN and LPN HERE:
610-X-7-.06 (2)	Licensed nurses who provide nursing care in the residential community mental health setting and the community extensions, including day habilitation programs, may delegate specific limited tasks to designated unlicensed assistive personnel.				0 3 5	<i>Evidence of suggested NDP related policies and procedures</i>
610-X-7-.06 (3)	The MAS registered nurse is responsible and accountable for the completion of a comprehensive assessment and evaluation of patients' nursing care needs.					
(a)	The licensed practical nurse may initiate and document data elements of the comprehensive assessment.				0 5	<i>Current RN assessments noted in clinical record</i>
(b)	The outcome of the comprehensive assessment shall determine the tasks that may safely be performed by the unlicensed assistive personnel in residential community mental health settings. The focused assessment after the completion of comprehensive assessment may also identify tasks that may be delegated.				0 3 5	<i>Nursing Plan of Care noted</i>
(c)	The nursing tasks delegated by the MAS licensed nurse shall be based on the residents' needs, as documented in the comprehensive and/or focused assessment. The comprehensive assessment shall be reviewed annually, or in the event of a health status change				0 3 5	<i>RN Assessments reviewed annually and PRN</i>
610-X-7-.06 (4)	The specific delegated tasks shall not require the exercise of independent nursing judgment or intervention. Specific tasks that require independent nursing judgment or intervention that shall not be delegated include, but are not limited to:				0 5	<i>No evidence of delegation of prohibited tasks</i>

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(a)	Catheterization, clean or sterile					
(b)	Administration of injectable medications, with the exception of premeasured auto injectable medications for anaphylaxis and opioid-related drug overdose.					
(c)	Calculation of medication dosages, other than measuring a prescribed amount of liquid medication or breaking a scored tablet.					
(d)	Tracheotomy care, including suctioning.					
(e)	Gastric tube insertion, replacement, or feedings.					
(f)	Invasive procedures or techniques.					
(g)	Sterile procedures.					
(h)	Ventilator care.					
(i)	Receipt of verbal or telephone orders from a licensed prescriber.					
610-X-7-.06 (5)	The tasks of assisting with the delivery of prescribed eye, ear, nose, oral, topical, inhalant, rectal or vaginal medications may be delegated to a mental health worker by the MAS trained licensed nurse only when the following conditions are met:					
(a)	The licensed nurse identifies the appropriate individual(s) to assist in providing prescribed medications who has:				0 5	<i>Delegation form signed by MAC and MAS</i>
1	Completed the ADMH Medication Assistance Certification (MAC) Training Program part I with a score of at least 90% on the test for each of the six modules, via a computerized ELearning System/Program.				0 5	<i>Evidence of 6 MAC I Certificates noted</i>
2	Completed a minimum of eight hours of ADMH and MAC Training Program Part II, taught by a MAS trained licensed nurse.				0 5	<i>Evidence of MAC II Certificate and MAC Education Log noted</i>
3	Successfully demonstrated all nursing tasks delegated.				0 5	<i>Completed Skills Check sheet in MAC File</i>
610-X-7-.06 (6)	The licensed nurse shall provide and document annual evaluation and monitoring of the unlicensed mental health worker performing the delegated tasks.				0 5	<i>Annual Supervision Form noted in MAC File</i>

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	The MAS trained licensed nurse shall assess and document the following at least annually:					<i>MAC Worker and MAS verbalize face-to-face supervision</i>
(a)	Competency					
(b)	Documentation					
(c)	Error reporting					
(d)	Identification of the 7 rights of assisting with medication					
(e)	Professionalism					
(f)	Reliability					
(g)	Respect					
610-X-7-.06 (7)	The MAS trained licensed nurse delegating the tasks may, at any time, suspend or withdraw the delegation of specific tasks to mental health worker(s).				0 5	<i>Revocation form noted as appropriate Revocation/Suspension policy and procedure noted</i>
610-X-7-.06 (8)	The Commissioner of the ADMH shall submit a report(s) to the ABN in a format specified by the Board upon request to include, but not limited to:				0 5	<i>Evidence of submission of annual data Reporting Period: April 1 or previous year to April 1 of current year</i>
(a)	Total # of community programs certified by ADMH					
(b)	Total # of community programs certified by ADMH that participate in the NDP					
(c)	Total # of residents served in programs certified by ADMH that participate in the NDP					
(d)	Total # of MAS trained RNs					
(e)	Total # of MAS trained LPNs					
(f)	Total # of MAC Workers that currently participate in the NDP					# employed
(g)	Total # of MAC Workers trained during the reporting period					# initially trained during noted period

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(h)	Total # of medication errors in each category listed below:					INFO OBTAINED FROM ADMH DIVISIONS
1.	Wrong person					
2.	Wrong med					
3.	Wrong dose					
4.	Wrong time/day					
5.	Wrong route					
6.	Wrong purpose					
7.	No documentation					
(i)	Identify and implement a quality improvement plan for medication errors.				0 5	Med errors included in agency Quality Improvement Plan
TOTAL POINTS						

TOTAL POSSIBLE POINTS = 70

SCORE - Total Points/70 X 100 = _____

Statute #	Nurse Practice Act Compliance		
§34-21-1(3)b	<p>Practice of Practical Nursing</p> <p>The performance, for compensation, of acts designed to promote and maintain health, prevent illness and injury and provide care utilizing standardized procedures and nursing process, including administering medications and treatments, <i>under the direction of a licensed professional nurse or a licensed or otherwise legally authorized physician or dentist.</i> Such practice requires basic knowledge of the biological, physical and behavioral sciences and of nursing skills but does not require the substantial specialized skill, independent judgment and knowledge required in the practice of professional nursing. Additional acts requiring appropriate education and training may be performed under emergency or other conditions which are recognized by the nursing and</p>		<p>LPN Name:</p> <p>Contact #:</p> <p>RN Supervisor Name:</p> <p>Contact #:</p> <p>MD Supervisor Name:</p> <p>Contact #:</p>

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	medical professions as proper to be performed by a licensed practical nurse.			
ADMH Regulation #	ADMH Regulation	Y	N	Comments
580-5-33-.02(8)	Skilled Nursing Services listed in the plan of care which are within the scope of the State's Nurse Practice Act and are provided by a registered professional nurse, or licensed practical or vocational nurse under the supervision of a registered nurse, licensed to practice in the State . Services consist of nursing procedures that meet the person's health needs as ordered by a physician. There is no restriction on the place of service			<i>Documentation of supervision that includes at a minimum, the following:</i> <i>(i) Knowledge, skills and experience of the LPN</i> <i>(ii) complexity of tasks being performed by LPN</i> <i>(iii) health status of persons being cared for by LPN</i>
580-2-9-.02(5)	The Board shall assure compliance with applicable federal, state, and local laws . Review by the ADMH only certify compliance with standards issued by it.			<i>Documentation of supervision that includes at a minimum, the following:</i> <i>(i) Knowledge, skills and experience of the LPN</i> <i>(ii) complexity of tasks being performed by LPN</i> <i>(iii) health status of persons being cared for by LPN</i>
ADMH Regulation #	ADMH Regulation	Y	N	Comments
580-9-44-.13(24)(a)	Compliance with Regulatory Requirements: The organization shall document compliance with all applicable federal and state laws and regulations regarding the use, purchase, control, administration, disposal and use of medication including, but not limited to Code of AL 1975, Section 34-23-94; Code of AI 1975, Section 20-2-1 through 20-2-93; Federal Controlled Substance Act of 1970; Indigent Drug Program Manual for Mental health Centers; and Nurse Delegation Act.			<i>Documentation of supervision that includes at a minimum, the following:</i> <i>(i) Knowledge, skills and experience of the LPN</i> <i>(ii) complexity of tasks being performed by LPN</i> <i>(iii) health status of persons being cared for by LPN</i>
NOTE: ABN REGULATION 610-X-6-.05(1)(g) The Practice of Practical Nursing states: The practice of Practical Nursing includes provision of care under the direction of a RN, MD or dentist who considers the following elements: (i) Evaluation of knowledge, skills and experience of the LPN (ii) Complexity of the assigned tasks (iii) Health status of the patient				

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- Document the name and contact number for the Agency's MAS Nurse on the form
- Have MAC Worker contact MAS Nurse during visit to ensure MAS-MAC Connection
 - MAC Worker should know and of MAS Nurse and how to contact
 - MAS Nurse should respond to MAC Worker in 15-30 minutes
- The comment section provides *suggestions* for evidence of compliance
- Most scored areas are all or none. The agency is compliant or not.
- Scored areas where this is an option other than "0" or "5"; the score should be based on evidence of compliance. Circle the appropriate score based on the % of compliance – % of clinical records, MAC/Personnel files, # of policies/procedures, etc.
 - *percentage of compliance*
 - 80% > = 5
 - 50% - 79% = 3
 - <50% = 0
- The nursing plan of care may be located with the treatment plan or person centered plans; ask.
- Contact Agency MAS Nurse if you have any questions regarding Agency Nurse Delegation Program
- Email completed form to Vanessa.Prater@mh.alabama.gov or fax to (334) 353-7797