

Prevention Plan Amendment Guidelines
Effective FY17

- After review, the proposed plan will be approved or not approved. If the submission is not approved, it can only be resubmitted during the next amendment cycle.
- Each **strategy** is limited to two amendment submissions for each 2-year plan.
- If a provider requests technical assistance or a review prior to submission for the proposed changes, it must be submitted **10 business days** before the submission deadline. Providers are **not** required to submit proposed changes for technical assistance, this is at the discretion of the provider.
- If a **strategy** has previously been approved, regardless of other strategies within the same plan, the approved strategy **must** go through the amendment process.
- A cover sheet must be submitted with all proposed amendment changes.