

**ALABAMA DEPARTMENT OF MENTAL HEALTH  
DIVISION OF DEVELOPMENTAL DISABILITY SERVICES**

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**REQUEST FOR REGIONAL ACTION**

**DATE** Click or tap to enter a date.

**TO: RCS DIRECTOR/DESIGNEE** Click or tap here to enter text.

**FROM: CASE MANAGER** Click or tap here to enter text.

**WAIVER PARTICIPANT INFORMATION**

**NAME** Click or tap here to enter text.

**ADDRESS:** Click or tap here to enter text.

**CASE NUMBER** Click or tap here to enter text.

**DATE OF BIRTH:** Click or tap here to enter text.

**PHONE NUMBER** Click or tap here to enter text.

**SERVICE REQUESTED**

Click or tap here to enter text. **SPECIALIZED MEDICAL EQUIPMENT**

Click or tap here to enter text. **ENVIRONMENT ACCESSIBILITY ADAPTATIONS**

Click or tap here to enter text. **SPECIALIZED STAFFING**

Click or tap here to enter text. **POSITIVE BEHAVIOR SUPPORTS**

Click or tap here to enter text. **SUPPORT SERVICES NOT INCLUDED IN YEARLY PERSON-CENTERED PLAN**

**Service:** Click or tap here to enter text.

Click or tap here to enter text. **CHANGES IN STAFFING LEVELS FOR RESIDENTIAL PROVIDERS**

**REQUEST JUSTIFICATION (Completed by the Support Coordinator)**

Choose a building block.

**NEEDED INFORMATION (Completed by the Regional Office)**

Choose a building block.

**APPROVED**

DENIED

**RO COMMENTS:**

Choose a building block.

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**RCS DIRECTOR/DESIGNEE**

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**DATE**