

**ADMH/DD Office of Certification**  
**CERTIFICATION SITE REVIEW PERFORMANCE FEEDBACK**

<i>Agency Name:</i>	<i>Date of Review:</i>
<i>Name of Person(s) Completing Site Review:</i>	<i>Title:</i>
<i>Service(s) Reviewed:</i>	

**Please complete performance feedback for Reviewer(s) within five (5) business days of exit session and email completed form to the ADMH/DD director of Quality and Planning, Connie Batiste, at [connie.batiste@mh.alabama.gov](mailto:connie.batiste@mh.alabama.gov). If you have concerns during or after the Certification Site Visit, please contact her via email.**

**Please check the appropriate response.**

1. Were you contacted prior to your site visit by the Reviewer?  
 YES                       NO
  
2. Did the Reviewer notify you of materials needed prior to the site visit?  
 YES                       NO
  
3. Did the Reviewer notify you of materials needed upon arrival for the site visit?  
 YES                       NO

**HOW SATISFIED WERE YOU WITH:**

1. Reviewer's knowledge of the services being reviewed?  
 1                       2                       3                       4                       5  
Not at all satisfied      Somewhat Satisfied      Neutral                      Satisfied                      Very Satisfied

**Please explain:**

2. Reviewer's timeliness and professionalism in conducting site review?  
 1                       2                       3                       4                       5  
Not at all satisfied      Somewhat Satisfied      Neutral                      Satisfied                      Very Satisfied

**Please explain:**

3. Reviewer's exit session on the final day?

- 1                       2                       3                       4                       5  
Not at all satisfied      Somewhat Satisfied      Neutral                  Satisfied                  Very Satisfied

Please explain:

HOW SATISFIED WERE YOU WITH THE OVERALL CERTIFICATION SITE VISIT?

- 1                       2                       3                       4                       5  
Not at all satisfied      Somewhat Satisfied      Neutral                  Satisfied                  Very Satisfied

Please explain

DID THE REVIEWER(S) OFFER RESOURCES OR EXAMPLES TO ASSIST IN MEETING THE REQUIREMENTS OF THE BASIC ASSURANCES?

- YES                       NO

Please explain:

Please tell me how the process could be improved:

Other comments:

[Thank you for taking the time to give us feedback so that we may improve our Certification Site Visit process.](#)