



**TO: DDD PROVIDER NETWORK**  
**FROM: Division of Developmental Disabilities**  
**RE: Response to COVID-19 (rel14)**  
**DATE: 06/04/20**

**COVID-19 Guidance for Alabama Support Coordination Agencies**  
**Division of Developmental Disabilities Services**

Appendix K – Emergency Response Application – COVID-19

<https://mh.alabama.gov/wp-content/uploads/2020/06/Alabama-0001-0391-Appendix-K-Amendment-6-3-2020.pdf>

Community Waiver Program – Stakeholder Summary

<https://mh.alabama.gov/wp-content/uploads/2020/05/Community-Waiver-Program-for-People-with-Intellectual-Disabilities-Stakeholder-Summary-May-27-2020.pdf>

Public Comment Notice for Community Waiver Program

<https://mh.alabama.gov/systems-management/>

ID and LAH Waivers

Below are links to the ID and LAH waivers. We are unable to provide the Service Summary discussed during DD Sub at this time. Please refer to the waivers for information about all DDD HCBS Waiver Services and provider qualifications, both are in Section C.

[ID Waiver](#)

[LAH Waiver](#)

How to add services:

- The provider submits an application for a new service to the Office of Certification Administration (OCA).
- The OCA forwards the application to the Regional Community Services (RCS) Office for review and recommendation.
- RCS returns the application with the Application and any supporting documentation to the OCA.
- The OCA forwards application and RCS recommendation with supporting documentation to the Office of Quality and Planning (OQP) for review and approval.
- Approved for Certification: If for a new service, the application is approved for a 6-month TOA and is returned to the OCA. Life safety is not required.
- Not Approved for Certification: If for a new service, the application is not approved and a letter detailing the denial is returned to the OCA.
- The OCA prepares a letter of TOA for new service for the Commissioner's signature.
- The OCA sends TOA to provider, OQP, and Medicaid.
- The OQP notifies RCS and the Central Office Application Support Specialist of the TOA and provides a new setting/new service number.
- Prior to expiration of the TOA, if there are no people receiving services, the provider must resubmit another application to the OCA.

Web-based Training Opportunities

Please see the attached announcement of 2 web-based training opportunities available to your agency. They are designed to give your agency ideas on things you can consider as you make plans to resume individual services and supports. The topics include "Foundation for Change" and "Pathways to the Community." We encourage you to share the links with your staff.

Please send any questions you may have relating to COVID-19, services, etc., to:

[ADMH-DDD.Questions@mh.alabama.gov](mailto:ADMH-DDD.Questions@mh.alabama.gov)

Attachment (1)



# The Alabama Department of Mental Health

The ADMH Division of Developmental Disabilities invites you to participate in 2 web-based training opportunities to assist you with your plans to resume services. COVID-19 is thought to spread mainly from person-to-person, between people who are in close contact with each other (within about 6 feet). Spread is from respiratory droplets produced when an infected person cough or sneezes. It may also spread from contact with contaminated surfaces or objects. This is not thought to be the main way the virus spreads, but the virus could spread that way if a person touches a surface or object with the virus on it and then touches their own mouth, nose, or eyes.

These web-based trainings will address how we might continue to provide necessary supports to people with intellectual and/or developmental disabilities while addressing health and safety. Some questions that we're all addressing are "how do we assist people outside the traditional day habilitation setting", "how do we transport people safely to their destinations", "how will our staff adjust to a new business model", etc.

Join us on Wednesday, June 10, 2020 @ 1:30—3:00 P.M.

## Foundation for Change

### To Connect:

Join: [www.zoom.us](http://www.zoom.us)

Click: Join/Join a Meeting

Meeting ID: 986 2716 2956

Join us on Thursday, June 11, 2020 @ 1:30—3:00 P.M.

## Pathways to the Community

### To Connect:

Join: [www.zoom.us](http://www.zoom.us)

Click: Join/Join a Meeting

Meeting ID: 932 2914 1402

For both events, audio is available over your device/computer or phone. Upon login, select a phone number from the list, and enter the Meeting ID when prompted.

If you are accessing audio-only:

1. Dial one of the following numbers:

+1 669 900 6833

+1 253 215 8782

+1 346 248 7799

2. Enter the Meeting ID listed to the left for the event you are joining.

All participant lines will be muted for the events. Questions can be submitted onscreen for the presenters to address. Closed captioning will also be available. Both events will be recorded for access in the future.

**Presenters: Thomas Wilds & Genni Sasnett** were leaders at a not-for-profit agency headquartered in the District of Columbia serving people with disabilities in 100% facility-free services in DC, NJ, TN, VA and PA. Their passion is working directly with private provider agencies, assisting them with conversion from sheltered work and other segregated services to competitive, integrated employment.