

- **If it has been more than one year since your last training session (case management & rehabilitation service providers), please register for Provider Wide Training.**
- Registration is mandatory. *Please register; it assists in the organization of training and materials.*
- Cameras must be turned on during trainings to receive credit for attendance.
- All participants are expected to be engaged and participate during training sessions.
- When you accept the event to your calendar, it may disappear from your email. **Please check your calendar for attachments and the event link.**
- All participants must complete a pre-test and post-test.
- To successfully complete training, each participant must score 80% on the post-test.
- Pre-test and post-tests will be disseminated via email from the registration list. Tests are in pdf format and fillable.
 - Open attachment.
 - Type your name and date in the appropriate boxes (top of page).
 - Select your answer to each question.
 - Save or Save As (to change document name-optional/not necessary).
 - Submit to shirah.suttles@mh.alabama.gov.
- You will also receive a survey-please complete your survey. It helps our team to make improvements to the training.
- Submit your survey to robyn.mcqueen@mh.alabama.gov

