

TELEWORK

The ADMH only allows telework for employees who:

- have been quarantined due to close contact
- have tested positive with no symptoms or have symptoms not severe enough to prevent them from reporting to work
- have developed symptoms during or immediately after travel and their symptoms are not severe enough to prevent them from reporting to work

In order to telework, the supervisor and the employee must agree that the employee is able to perform assigned work from home. The employee's duties, responsibilities, and conditions of employment remain the same as if the employee were working at his/her work location.

The option to telework ends when the quarantine period is over. Employees who are experiencing symptoms at the end of the quarantine period will be granted sick leave if they are unable to work. Otherwise, they will be expected to return to work.