

# Advocacy Compliance Review

Under the administrative direction of the ADMH Commissioner and supervision of the Advocacy Director, reviews will be conducted by 12 ADMH Internal Advocates.

Advocates have been trained by ADMH and Medicaid staffs on ADIDIS and HCBS Rule. Special training on Person-Centered Planning has also been provided by Inclusa, DD Consultant.

# Review Sample

- Review will include approximately 200 settings randomly selected by AMA.
- Settings were selected from the approximately 700 settings deemed compliant by DDD staff as of July 2021.
- Settings in the sample include both residential and day settings.
- Individuals will be randomly chosen for reviews of Person-Centered Plans, Individual Experience Assessments and interviews with Advocates. (One individual from each residential setting and two from day settings. If findings deem compliance an additional one individual from the residential setting and one from the day setting will be chosen for verification purposes)

(Advocates' visits will be announced)

## Documents to be Reviewed

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Person-Centered Plans (PCP), all sections of the plan will be reviewed. Special attention will be given to individual's community integration choices, assessed needs, goals and outcomes. (Will be reviewed in ADIDIS)

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Individual Experience Assessments will be reviewed. Again, community integration will be focus of these reviews to compare the individual's actual experience to those described in his/her PCP. (Will be reviewed in ADIDIS)

## Policy and Procedure Reviews

Advocates will review settings' policies and procedures, specifically those that apply to the following. These should be present at the setting for Advocate's review.

- Personal Possessions i.e., money, clothing, etc.
- Access to Visitors
- Access to Food
- Privacy, Locked Doors, etc.
- Choice of Roommates, if applicable
- Restrictions and Due Process

# Report of Findings

- Advocates' findings will be captured and reported using a standardized review tool/format specifically designed for this purpose.

- Findings will be reported bi-weekly to DD Associate, Regional Offices, Providers, Support Coordination Agencies and Alabama Medicaid Agency.

# AdvocacyReview Period

Advocacy Review will take place June 27 to September 30, 2022