

MINUTES FROM NDP MAS NURSE/MATT RN QUARTERLY MEETING

Thursday, August 18, 2022

Per Carter English, Pharmacist, ADMH Pharmacy Director -

- View AL Medicaid Website for alert dated 7/13/2022: **Emergency Expiration Date Extended to August 31, 2022, and Preparation for the End of the Public Health Emergency**

- Recommendations related to Medication Storage/Transportation:
 - Have a form to grant consent to transport medications (HIPAA)
 - Ensure medications are locked
 - Ensure medications are reconciled

- Paxlovid for COVID is paid for by Medicaid in certain health conditions

Per Beverly Jackson, NDP Coordinator:

- Roll Call for MATT RNs

- All other MAS Nurses were asked to document their name in Chat Box to serve as an Attendance Log

- **Linda Kane, RN**, New Regional Nurse for Region 4; was unable to be at Zoom Meeting due to a previous obligation

- 2022 TB Training PowerPoint (See attachment)
 - Skin Test or Blood Test required for new employees
 - Chest X-Ray is not an option
 - TB Training continues to be required annually for all employees

- MAS-MAC Manual continues to be updated/revised; should be completed by the next meeting in November. See below for some of the forthcoming changes:

- MAS Nurse must have an unencumbered license; MAS Nurse is responsible for reporting encumbrance to Beverly Jackson, NDP Coordinator; can not be MAS Nurse with an encumbered license
- RN Assessment shall be initiated within 72 hours of new admission; must be signed and in medical records within days
- For a Change in Health Status (hospital/nursing facility discharge), an RN Assessment or Focus Note shall be completed within 24 hours; must be signed and in medical records within 5 days; MAS LPN can complete Focus Notes and update problems on an existing Nursing Care Plan; MAS RN is responsible for initiating new Nursing Care Plan
- MAC I
 - Each module can be attempted 5 times before being locked out of Relias. Can't be reset
 - Potential MAC Candidate shall be supervised when completing each MAC I Modules
 - MAC Workers shall have a High School Diploma, GED, or College Transcript
 - MAC II shall be completed within 90 days of MAC I unless Employee already has MAC I when hired, then it is 90 days from the hire date
 - If the initial MAC I was completed at the current employing agency, all 6 MAC I Certificates must be in MAC File.
 - If the Worker is coming to an agency with MAC I completed, all 6 MAC I Certificates, or a Relias Transcript with completion of 6 MAC Modules shall be presented by MAC Worker; if neither is available, initial training to include MAC I will have to be repeated
- The 90-Day Grace Period after expiration of MAC and MAS Certificates will be documented in the revised manual. The 90-Day Grace Period will also apply to the MAC Annual Direct Supervision Form.
- Forthcoming Revisions to some NDP Forms. (See attachments.) Forms will be uploaded to the ADMH NDP Website once finalized. See the noted changes below:

- **NDP Form 2 - Delegation Form:**
 - Made changes to the first box on the form related to MAC II Verification

- **NDP Form 19 Off-Site Custody of Medications (Optional Form):**
 - Verbiage added/changed at the top of the form
 - Add a signature line to the bottom of the form for a person returning meds

- **NDP Form 14 - HCP Consultation Form (Optional Form):**
 - Changes were made to the second page

- See the attached agenda related to Training Dates for ***Becoming An Approved Delegating Nurse (Initial Training)*** and ***MAS Nurse Update Training*** conducted by Beverly Jackson, NDP Coordinator. Training is conducted via ZOOM.

- All training conducted by Beverly Jackson requires registration on the Relias' website: www.admh.academy.reliaslearning.com

Next Meeting Date: **Thursday, November 17, 2022, at 10 am**

Attachments:

- Meeting Agenda
- 2022 TB PowerPoint
- NDP Form 2
- NDP Form 14
- NDP Form 19
- TB Baseline Assessment Form – A
- TB Baseline Assessment Form – B

HAPPY FRIDAY, EVERYONE!!!!!!!!!!!!!!

Angela W. Marks, RNIII, MATT RN
Regional Nurse, ADMH - Region 3

Date: August 19, 2022