

MINUTES FROM NDP MAS NURSE/MATT RN QUARTERLY MEETING

Thursday, May 18, 2023

Beverly Jackson, NDP Coordinator, conducted Roll Call for MATT RNs. All MAS Nurses were instructed to document names in Chat Box as proof of attendance.

Per Beverly Jackson:

- Carter English, Pharmacist, ADMH Pharmacy Director, is retiring effective June 1, 2023. Not sure if there will be a replacement at this time. Mr. English will be missed.
- Due to the recent update of the MAS Nurse Manual, the Quick Facts for MACs Manual is in the process of being updated by the NDP Advisory Committee. The NDP Advisory Committee is comprised of the NDP Coordinator, Regional Nurses, and MAS/MATT Nurses from the MI/DD Divisions.
- Changes have been made to the Quick Facts for MACs Manual. (See the attached agenda for restructuring of sections.) Some detailed changes are described as follow:
 - ADMH has changed its logo and all literature bear the new logo to include the manual
 - The manual shall be available to MACs Workers at all sites (Residential, Day Programs, Etc.)
 - Members of the NDP Advisory Committee are listed
 - The manual does not replace required MAC Training
 - Index changed to match the MAS Nurse Manual
 - Alabama Law requires MAC Workers have a Delegating (MAS) Nurse
 - Section 3 – Abbreviations Reference: Abbreviations are discouraged
 - Nurses are encouraged to write things out to make it clearer for MAC Workers as often as possible
 - An Abbreviation List is included as a reference tool when abbreviations are necessary
 - Section 4 – Infection Control: MAC Workers shall ensure areas are disinfected

- Section 5 – First Aid Facts:
 - First Aid added to include Diagnoses/Symptoms and common First Aid Situations
 - First Aid Kits must be approved by the MAS Nurse
 - PRN medications such as acetaminophen, ibuprofen, etc., are not included in First Aid Kits; (All medications require a Physician’s Order)
 - Section 8 – Assisting with Medications:
 - Describes assisting with oral pills and capsules
 - Medications can’t be crushed by MAC Workers per ABN Regulations
 - Nurses will have to crush medications; (a suggestion was made to have your pharmacy dispense the medication already crushed if nurses are unable/unavailable to crush meds)
 - Medications can be dissolved in a liquid/food (maintain security-administer promptly)
 - Topical Medications shall not be massaged into skin
 - Section 9 – Medication Errors: Definitions/Descriptions are included in manual
 - After final revisions, the manual may be ready by Monday (5/22/2023) or Tuesday (5/23/2023) of next week.
- MAC I Training (6 E-Learning Modules):
 - The MAS Nurse is not responsible for MAC I Training
 - MAC I Training is required to be supervised; Agency’s policy should state Proctor process (who, where, when) for Testers
 - MAC I Attempts – 5 per each module; cannot be reset.
 - TB Testing for DD Employees per Medicaid Policy:
 - New employees shall have a TB Skin Test
 - Testing shall be a Skin Test or Blood Test
 - Testing can not be conducted by the employing agency
 - The TB Screening Form (A or B) must be completed by the facility performing the test or by the nurse at the employing agency
 - The Screening Forms are only used for new employees or for employees possibly exposed to TB
 - Annual TB Education is required for all employees
 - NDP does not direct TB Testing requirements for Persons Served; refer to the ADMH Operational Guidelines

- Dates for upcoming NDP Training (Becoming an Approved Delegating Nurse and MAS Nurse Update 2023) taught by Beverly Jackson, NDP Coordinator, are listed on the attached Agenda.
 - Must register on the following website:
www.admh.academy.reliaslearning.com
 - Training is conducted via Zoom.
 - Next MATT RN Training to be determined.
 - Other MATT RNs conduct NDP Training as well that is not listed on the Relias Website/Agenda

Next Meeting Date: **Thursday, August 17, 2023**

Attachments:

- Meeting Agenda



Angela W. Marks, RNIII, MATT RN
Regional Nurse, ADMH – Region 3
Date: May 26, 2023

A handwritten signature in black ink, appearing to be "AM" inside a circle.