

ACSYS Data Element Dictionary

STAFF Profile

01/25/2024

DEGREE

Field Name Highest Degree
Type Character **Length** 2 **Decimal** 0 **Requirement** Y - Required
Description Highest degree obtained by staff member

Comments

Value	Description	Definition	Status	Status Date
01	Less than high school diploma or GED		A	10/01/2014
02	High school diploma or GED		A	10/01/2014
03	Some Education beyond high school but no degree		A	10/01/2014
04	Associate Degree		A	10/01/2014
05	Bachelor's Degree		A	10/01/2014
06	Master's Degree		A	10/01/2014
07	Doctorate	M.D., Ph.D., Sc.D, J.D., Ed.D, D.O.	A	10/01/2014
Code Status: A - Active; I - Inactive				

DEGREEYEAR

Field Name	Year of Degree				
Type	Character	Length	10	Decimal	0
Requirement	Y - Required				
Description	Year in which highest degree was granted				
Comments	YYYY				

DOB

Field Name	Date of Birth				
Type	Character	Length	10	Decimal	0
Requirement	Y - Required				
Description	Staff member date of birth				
Comments	MM/DD/YYYY				

EMPLOY

Field Name Employment Type
Type Character **Length** 1 **Decimal** 0 **Requirement** Y - Required
Description Indicates if employment is full-time, part-time, etc.

Comments

Value	Description	Definition	Status	Status Date
1	Full Time	35 or more hours per week	A	10/01/2014
2	Part Time	Less than 35 hours per week	A	10/01/2014
3	Volunteer		A	10/01/2014
4	Contract Staff	Paid under contractual arrangement	A	10/01/2014
5	Staff - Student, trainee, resident, intern		A	10/01/2014
6	Attending Staff	Those with an explicit privileges or credentials to admit patients to the organization for care and to provide services to them under the auspice of the CSP, but who have a non-contractual, non-salaried relationship with the CSP	A	10/01/2014
Code Status: A - Active; I - Inactive				

FIRSTNAME

Field Name	Staff First Name				
Type	Character	Length	15	Decimal	0
Requirement	Y - Required				
Description	First name of the staff member				
Comments					

HISPANIC

Field Name Staff Hispanic Origin
Type Character **Length** 1 **Decimal** 0 **Requirement** Y - Required
Description Hispanic origin of staff

Comments

Value	Description	Definition	Status	Status Date
1	Not of Hispanic Origin		A	07/18/2014
2	Puerto Rican		A	07/18/2014
3	Cuban		A	07/18/2014
4	Other Hispanic		A	07/18/2014
5	Mexican/Mexican American		A	07/18/2014
Code Status: A - Active; I - Inactive				

INITIAL

Field Name	Staff Middle Initial				
Type	Character	Length	1	Decimal	0
Requirement	R - Report if available				
Description	Middle initial of the staff member				
Comments					

LANG2**Field Name** Second Language**Type** Character **Length** 2 **Decimal** 0 **Requirement** R - Report if available**Description** Secondary language in which staff member is proficient**Comments**

Value	Description	Definition	Status	Status Date
01	English		A	10/01/2014
02	ASL	American Sign Language	A	10/01/2014
03	Arabic		A	10/01/2014
04	Chinese		A	10/01/2014
05	French	French, French Creole, Cajun	A	10/01/2014
06	German		A	10/01/2014
07	Hindi		A	10/01/2014
08	Italian		A	10/01/2014
09	Japanese		A	10/01/2014
10	Korean		A	10/01/2014
11	Laotian		A	10/01/2014
12	Other African languages		A	10/01/2014
13	Other Asian languages		A	10/01/2014
14	Other European languages		A	10/01/2014
15	Other Indic languages		A	10/01/2014
16	Persian		A	10/01/2014
17	Spanish	Spanish and Spanish Creole	A	10/01/2014
18	Tagalog		A	10/01/2014
19	Vietnamese		A	10/01/2014
Code Status: A - Active; I - Inactive				

LANGUAGE

Field Name Language of preference

Type Character **Length** 2 **Decimal** 0 **Requirement** Y - Required

Description Primary language of staff member

Comments

Value	Description	Definition	Status	Status Date
01	English		A	10/01/2014
02	ASL	American Sign Language	A	10/01/2014
03	Arabic		A	10/01/2014
04	Chinese		A	10/01/2014
05	French	French, French Creole, Cajun	A	10/01/2014
06	German		A	10/01/2014
07	Hindi		A	10/01/2014
08	Italian		A	10/01/2014
09	Japanese		A	10/01/2014
10	Korean		A	10/01/2014
11	Laotian		A	10/01/2014
12	Other African languages		A	10/01/2014
13	Other Asian languages		A	10/01/2014
14	Other European languages		A	10/01/2014
15	Other Indic languages		A	10/01/2014
16	Persian		A	10/01/2014
17	Spanish	Spanish and Spanish Creole	A	10/01/2014
18	Tagalog		A	10/01/2014
19	Vietnamese		A	10/01/2014
Code Status: A - Active; I - Inactive				

LASTNAME

Field Name	Staff Last Name				
Type	Character	Length	20	Decimal	0
Requirement	Y - Required				
Description	Last name of the staff member				
Comments					

LICCERT

Field Name License Certification

Type Character **Length** 1 **Decimal** 0 **Requirement** C - Conditionally required ba

Description Indicates where the staff member is licensed to practice

Comments Required if License Type is not equal K1

Value	Description	Definition	Status	Status Date
1	Licensed only in Alabama		A	10/01/2014
2	Licensed only in another state		A	10/01/2014
3	Licensed in Alabama and another state		A	10/01/2014
4	Licensed in another country		A	10/01/2014
5	Physician - board certified in specialty	If physician is board certified in specialty, select this code rather than codes 1 through 4	A	10/01/2014
6	Not applicable		A	10/01/2014
Code Status: A - Active; I - Inactive				

LICTYPE

Field Name	License Type				
Type	Character	Length	2	Decimal	0
Requirement	Y - Required				
Description	Staff member's license type/credentials				
Comments					

Value	Description	Definition	Status	Status Date
A1	Psychologist licensed in Alabama	Psychologist licensed under Alabama law	A	10/01/2014
B1	Professional Counselor licensed in Alabama	Professional counselor licensed under Alabama law	A	10/01/2014
B2	Certified Social Worker licensed in Alabama	Certified social worker licensed under Alabama law	A	10/01/2014
B3	Marriage and Family Counselor licensed in Alabama	Marriage and Family Counselor licensed under Alabama law	A	03/01/2020
C1	Master's Psychologist, Social Worker, or Counselor-2 yrs experience	Master's degree or above from accredited program with 2 yrs postgraduate clinical experience	A	10/01/2014
C2	Master's Psychologist, Social Worker, Counselor-practicum or 6 mos experie	Master's degree or above from accredited program-completed practicum or 6 months post graduate clinical experience	A	10/01/2014
D1	Physician licensed in Alabama	Physician licensed under Alabama law	A	10/01/2014
D2	Psychiatrist licensed in Alabama	Psychiatrist licensed under Alabama law to practice medicine or osteopathy	A	10/01/2014
D3	Physician Assistant (PA) licensed in Alabama	A physician assistant (PA) licensed under Alabama law and practicing within the guidelines as outlined by the Alabama Board of Medical Examiners	A	03/01/2020
D4	Certified Registered Nurse Practitioner (CRNP) licensed in Alabama	A Certified Registered Nurse Practitioner (CRNP) licensed under Alabama law practicing within the scope as defined by the Joint Committee of the Alabama Board of Nursing and the Alabama Board of Medical Examiners for Advanced Practice Nurses.	A	03/01/2020
E1	RN with Master's in Psychiatric Nursing	Registered nurse with Master's degree in psychiatric nursing	A	10/01/2014
F1	LPN under Physician direction	Licensed practical nurse under the direction of a physician	A	10/01/2014
G1	Pharmacist licensed in Alabama	Pharmacist licensed under Alabama law.	A	10/01/2014
G2	LPN	Licensed Practical Nurse	A	10/01/2014
H1	BS or above in Human Services field with Case Management Training	BS or above in a Human Services field with Case Management Training	A	10/01/2014
I1	BS or above in Human Services field with no Case Management Training	BS or above in a Human Services field with no Case Management Training	A	10/01/2014
J1	Peer Support Specialist		I	10/01/2020
J2	Certified Peer Specialist – Adult	Adult Peer Specialist who has at least a high school diploma or GED and who has satisfactorily completed a ADMH approved Adult CPS training program.	A	03/01/2020
J3	Certified Peer Specialist – Youth	Youth Peer Specialist who has at least a high school diploma or GED, and who has satisfactorily completed a ADMH approved Youth CPS training program.	A	03/01/2020
J4	Certified Peer Specialist – Youth Parent	Youth Parent Peer Support Specialist who has at least a high school diploma or GED and who has satisfactorily completed an ADMH approved Youth Parent CPS training program.	A	03/01/2020
K1	Other		A	10/01/2014
M1	Medication Assistance Certification (MAC) Worker	A person working under a Medication Assistance Supervising (MAS) nurse that meets the Alabama Board of Nursing requirements.	A	03/01/2020
N1	RN licensed in Alabama - No Master's in Psychiatric Nursing	Registered Nurse licensed to practice in Alabama with no Master's degree in psychiatric nursing	A	10/01/2014

T1	Therapeutic Mentor	Therapeutic Mentor who has at least a high school diploma or GED and who has satisfactorily completed an ADMH approved Therapeutic Mentoring training program.	A	03/01/2020
Z9	None		A	01/01/2016
Code Status: A - Active; I - Inactive				

MCDPROVID

Field Name	Medicaid Provider ID number				
Type	Character	Length	9	Decimal	0
Requirement	R - Report if available				
Description	Provider number issued to staff member by Alabama Medicaid Agency				
Comments					

NPI

Field Name	National Provider Identifier				
Type	Character	Length	10	Decimal	0
Requirement	R - Report if available				
Description	National Provider Identifier of staff member				
Comments					

ORGID

Field Name	Organization ID				
Type	Character	Length	3	Decimal	0
Requirement	Y - Required				
Description	Provider ID of the CMHC as assigned by ADMH				
Comments					

RACE

Field Name Staff Race
Type Character **Length** 2 **Decimal** 0 **Requirement** Y - Required
Description Race (ethnicity) of staff member

Comments

Value	Description	Definition	Status	Status Date
01	Black/African American		A	07/21/2014
02	White		A	07/21/2014
03	Alaskan Native		A	07/21/2014
04	American Indian		A	07/21/2014
06	Asian		A	07/21/2014
07	Native Hawaiian/Other Pacific Islander		A	07/21/2014
08	More than One Race Reported		A	07/21/2014
09	Other		A	07/21/2014
Code Status: A - Active; I - Inactive				

SEX

Field Name Staff Gender
Type Character **Length** 1 **Decimal** 0 **Requirement** Y - Required
Description Gender of staff member

Comments

Value	Description	Definition	Status	Status Date
F	Female		A	07/21/2014
M	Male		A	07/21/2014
Code Status: A - Active; I - Inactive				

STAFF

Field Name	Staff ID Number			
Type	Character	Length	5	Decimal 0
				Requirement Y - Required
Description	ID number assigned by the CMHC to identify staff member who delivers service. This number must match the staff number used in the 837 submitted to CDR.			
Comments				

STATDATE

Field Name	Staff Member Status Date				
Type	Character	Length	10	Decimal	0
Requirement	Y - Required				
Description	Effective Date of staff member's status.				
Comments	MM/DD/YYYY Use Hire date for Active staff and Termination date for Inactive staff.				

STATUS

Field Name Staff Member Status
Type Character **Length** 1 **Decimal** 0 **Requirement** Y - Required
Description Indicates if staff member is currently active

Comments

Value	Description	Definition	Status	Status Date
A	Active	Staff member is currently active	A	10/01/2014
I	Inactive	Staff member is inactive	A	10/01/2014
Code Status: A - Active; I - Inactive				

SUFFIX

Field Name	Staff Name Suffix				
Type	Character	Length	3	Decimal	0
Requirement	R - Report if available				
Description	Jr., Sr., II, III, IV etc.				
Comments					