

**Alabama Department of Mental Health  
Alabama Community Services Information System (ACSIS)  
Episode File (EPSD) Text File Layout**

**Version 2 (Effective 12/05/2022)**

**Document Change Log**

<b>Version</b>	<b>Date</b>	<b>Description of change</b>
2	03/28/2024	Updated usage documentation  <b>No changes to the file format were made in this document release.</b>
1	11/30/2022	Initial Layout

Field Count: 9  
Record Size: 66 bytes

Filename should be "EPSDxxx.TXT" where xxx is your assigned Organization ID (ORGID).

File should be fixed length ascii flat file with each line separated by carriage-return and line-feed characters.

Unless otherwise specified, all fields are left justified and padded with spaces.

See the ACSIS Data Element Dictionary for further information about individual fields.

Data submission guidelines and other documents can be found on the ACSIS Project website (<https://mh.alabama.gov/alabama-community-services-information-system-acsis>)

<b>Field Name</b>	<b>Start</b>	<b>Width</b>	<b>Formatting/Comments</b>	<b>Usage</b>
ORGID	1	3	Organization ID (leading zeroes)	Required
CLIENT	4	6	Client Case Number (leading zeroes)	Required
EPISODEID	10	20	Key that uniquely identifies the record	Required
PROGTYPE	30	4	Program Type Code (HICC='1715' IHI='1690')	Required
REFDATE	34	10	Referral Date (MM/DD/YYYY)	Required
OFFERDATE	44	10	Offer Date (MM/DD/YYYY)	Required
SVCSTATUS	54	1	Episode Service Status Code	Required
ENDDATE	55	10	Episode End Date (MM/DD/YYYY)	Required
ENDSTATUS	65	2	Episode Status Code	Required