

2025 Legislative Contract Review Committee (LCRC) Meeting Schedule

Month	ADMH Deadline	LCRC Deadline Date	Meeting Date	Meeting Time
January	December 10, 2024	December 16, 2024	January 2, 2025	1:30 pm
February	January 6, 2025	January 23, 2025	February 6, 2025	8:30 am
March	February 13, 2025	February 20, 2025	March 6, 2025	8:30 am
April	March 13, 2025	March 20, 2025	April 3, 2025	8:30 am
May	April 11, 2025	April 17, 2025	May 1, 2025	8:30 am
June	May 16, 2025	May 22, 2025	June 5, 2025	1:30 pm
July	June 20, 2025	June 26, 2025	July 10, 2025	1:30 pm
August	July 17, 2025	July 24, 2025	August 7, 2025	1:30 pm
September	August 14, 2025	August 21, 2025	September 4, 2025	1:30 pm
October	September 11, 2025	September 18, 2025	October 2, 2025	1:30 pm
November	October 16, 2025	October 23, 2025	November 6, 2025	1:30 pm
December	November 10, 2025	November 17, 2025	December 4, 2025	1:30 pm

- **ADMH Deadline**—Date the Office of Contracts must have a signed contract back from the vendor in order to correct any errors and to obtain the Commissioner’s signature.
- **LCRC Deadline**—The signed contract is due to the LCRC Clerk by **3:30 pm** in Room 734.
- Meetings are held in Room 200.
- If the contract submission is an amendment or renewal, a copy of the original contract **and** any previous amendments or renewals **must** be included with the submission.
- Revisions will be noted in **red**.