

## 580-2-20-.06 Incident Management

(1) **Insert Agency name** shall develop and implement written policies and procedures to support compliance with the most recent published ADMH MHSAS Incident Management Plan. *Include most recent ADMH Incident Management Plan in Policy and Procedure manual.*

(2) **Insert Agency name** Incident Management Plan shall comply with all local, state and federal laws.

(3) **Insert Agency name** shall provide training for all staff prior to initiation of duties and as needed thereafter on agency's policies and procedures to support compliance with the most recent published ADMH MHSAS Incident Management Plan.

(4) **Insert Agency name** shall provide training for all staff prior to initiation of duties and annually thereafter on agency's policies and procedures regarding abuse and neglect.

(5) **Insert Agency name** staff members responsible for conducting/supervising investigations shall attend training(s) as required by ADMH.