

Behavior Analyst Licensure Board
Regular Meeting
February 13, 2025
(Moved from January 9, 2025 meeting)
1:00 p.m. - 3:00 p.m.
Location: Commissioner's Conference Room-Montgomery, AL

The Alabama Behavior Analyst Licensing Board held its board meeting on February 13, 2025. Prior notices of the meeting had been given in accordance with the Alabama Open Meetings Act.

Copies of the meeting notes supplied to board members are retained on file at the Alabama Behavior Analyst Licensure Board Office located in Legal Services in the Department of Mental Health. They are available upon request.

Member(s) Present (In-Person): Doris Hill, Lauren Elliott, Erich Grommet, Ashley Nichols

Member(s) Present (Remotely): Jessica Arevalo, Lisa Powell

Member(s) Absent: N/A

Public Member(s)/Guest(s) in Attendance: Ken Atkins (Remotely) and Anna McConnell (In-Person)

I. TIME OF MEETING CALLED TO ORDER With a quorum present, the meeting was called to order at 1:13 p.m.

There was a motion to adopt the agenda. Doris Hill motioned to adopt the agenda. Seconded by Lauren Elliott, all ayes unanimous.

II. MINUTES OF THE LAST MEETING AND INTRODUCTIONS

There was a motion to approve the minutes from 11/21/24. Lauren Elliott motioned to approve the minutes from 11/21/24. Seconded by Erich Grommet, all ayes were unanimous.

III. OLD BUSINESS

1. ADMH Update On Administrative Assistant Hiring Progress by Anna McConnell:

- A new half-time Administrative Assistant, Sharonda Davis, has been hired and will start on March 4, 2025. Her initial tasks will include meeting everyone and familiarizing herself with board operations. Discussions also covered the need for a clear job description, performance evaluation process (including a 6-month probationary period), budgeting codes, and budgeting allocation. Concerns regarding the workload and need for a full-time assistant were raised.

2. Update On New Fiscal Manager:

- Doris Hill and Cleo Perkins will plan to meet with the new fiscal manager to discuss budget allocation for the administrative assistant.

3. Update On Licenses:

- Lauren Elliott reviewed the number of licensees since the previous meeting. As of 12/31/2024, there were 30 new licensed Board Certified Behavior Analysts and 2 new licensed Board Certified Assistant Behavior Analysts. There were 129 Behavior Analyst license renewals and 9 licensed Assistant Behavior Analyst renewals. Lisa Powell made a motion to approve the new licensees and renewals. Erich Grommet seconded, all ayes unanimous.

4. Update On New Board Members:

- Lauren Elliott reviewed the three open positions for new board members. These include a public member and two licensed Board Certified Behavior Analysts (BCBA's). The need for geographic, racial, and ethnic diversity was emphasized referencing past audit feedback. There have not been any interested candidates for public members. There are three BCBA's interested in filling the BCBA open board positions. There was discussion regarding interviewing the candidates and developing a standardized set of interview questions. Lauren Elliott made a motion to conduct 30-minute interviews with each of the three candidates prior to a formal vote. Doris Hill seconded, all ayes unanimous. The interviews will be scheduled virtually prior to the next board meeting on April 10, 2025 at 11:00 a.m.

IV. New Business

1. Annual Election of Board Members Positions (Officer Elections):

- During the first board meeting each year, the board elects board positions for each member. The first position for election is Chairperson. Doris Hill motioned for Lauren Elliott to stay on as Chairperson, Erich Grommet seconds. All ayes are unanimous.

- The second position for election is Secretary. Lisa Powell volunteers for the position. Lauren Elliott motioned for Lisa Powell to be elected as Secretary, Doris Hill seconds. All ayes unanimous.
- The third position for election is Treasurer. Doris Hill volunteers to stay on as Treasurer. Lisa Powell motioned for Doris Hill to stay on as Treasurer, Erich Grommet seconds. All ayes are unanimous.
- The fourth position for election is for someone to manage ethical complaints and violations. Erich Grommet volunteered to assist with this need as he is experienced in this area. Lauren Elliott motions for Erich Grommet to manage ethical complaints and violations, Doris Hill seconds. All ayes unanimous. A brief discussion was held regarding the creation of a formal Ethics Officer position. The board may consider this in the future.

2. Tasks to be Completed:

- The board discussed improving communication and efficiency, particularly concerning responses to inquiries and applications. The high volume of emails and phone calls necessitates a streamlined process. The board discussed establishing clearer communication protocols to include a board handbook, templates for email responses (especially for application verification), and a task analysis of board tasks to delegate efficiently amongst the board and administrative assistant.

3. Financial Report from Treasurer:

- At the end of December 2024, the cash reconciliation report indicated there was \$327,617.20. There have been no expenses. There was an unobligated allotment of \$40,000. The unencumbered cash balance was \$287, 617.20. Lisa Powell motions to approve the financial report, Doris Hill seconds, all ayes unanimous.

V. Announcements and Public Portion Adjournment:

- The next scheduled board meeting is scheduled on 4/10/2025 from 11:00-1:00 p.m. at 2100 River Haven Drive, Suite 210, Birmingham, AL 35244
- Lauren Elliott makes a motion to adjourn the public portion of the meeting. Doris Hill seconds, all ayes unanimous. Public Portion of the meeting adjourned at 2:30 p.m.

VI. Executive Session Meeting and Adjournment of Executive Session:

- Review applications that require discussion, if any (CONFIDENTIAL)
- Review complaints (CONFIDENTIAL).

- The Executive Session meeting started at 2:30 p.m. and adjourned at 3:00 p.m.

Licensure List as of 12/31/2024

New Licensed Behavior Analysts

1. Arnold-Suttles Shirah D
2. Waltz Ashley Foiles
3. Caston Valerie Lynn
4. Morris Tyler Nicole
5. McCloud Kyleah-Mae
6. Niemann Courtney Ann 7. Tsiris Catherine
8. Auclair Angela D
9. Camerio Kali
10. Carroll Dylan Joshua
11. Boyett Amaria
12. Bjorklund Virginia Grace
- Breland
13. Petty BrittanyNicole
14. Challender Madison Pair 15. Harris Tehani-Amber
16. Gardner Alexandria
- Shorie'
17. Black Breanna Abigail
18. Sketoe Katelynn
19. Tedder Anna
20. Gerald Emily
21. Green Megan Marie
22. Rhea Elisabeth
23. Brand Bethany
24. Worrell Danielle Marie
25. Flinchum Jeanette
26. Geeratisoontorn Savitre

27. Chiaradia Nadia
28. SchrockCourtney
29. Leuta Paradise Mandap
30. Campbell Cori Adams

New Licensed Assistant Behavior Analysts

1. Kelly Chelsey Paige
2. Hudson Haley A

Renewed Licensed Behavior Analysts

1. Kristell Mohammed
2. Khaled Khamis
3. Sahar Egbunu
4. Emily Tisdale
5. Elizabeth Cracraft
6. Lauren Pack
7. Elizabeth Moxley
8. Eva Motes
9. Wendy Crowe
10. Kelli Thornton
11. Haylee Goode
12. Laura Hendricks
13. Samantha DePue
14. Necia Mathews
15. Terranica Brookins
16. Jacoby Davani
17. Kristin Armstrong
18. BarbaraEllis-Woroch
19. Carolyn Broner
20. Molli Tudisco
21. Jessica Swanson
22. Robert Phillips III
23. Kimberly Sykes

- 24. Heather Blackall
- 25. Sara Robbins
- 26. Kayla Jenssen
- 27. MorganDozier
- 28. Mary Sweetwood
- 29. Amanda Gillis
- 30. CarmenBritton
- 31. Crystal Thomas
- 32. Elizabeth Daughtry
- 33. Veronica Hanna
- 34. Catherine Tucker
- 35. Gabrielle Banish
- 36. Lauren Cotlin
- 37. Angela Helseth
- 38. Emily Longino
- 39. Hope Frantom
- 40. Aimee Joyner
- 41. Christiana Vedder-Abrams
- 42. Gabrielle Fairbairn
- 43. Deanna Matthews
- 44. ZacharyCleveland
- 45. Madison Calton
- 46. Michelle Steneck Merineau
- 47. Taylor Arata
- 48. Rachel Manuel
- 49. LUCINDA HOLOHAN
- 50. Lauren Fagerstrom
- 51. Kristina Shiao
- 52. Melissa Bean
- 53. Cristie Giles
- 54. Amanda Smith
- 55. Clarissa Reid

56. Nicole Floyd

57. Bridget Owens

58. Susana Taylor

59. Ashley Taylor

60. Allison Feazell

61. Abbey Wood

62. Andy Mozifort

63. Ashley Kiser

64. Anna Jackson

65. Arynn Troupe

66. Krysta Bass

67. Mariah Yales

68. Virginia Totherow

69. Cameron Lackey

70. Jacob Doss

71. Tracy Smith

72. Sarah White

73. Hillary Owens

74. Jessica Delgreco

75. JenniferAnderson

76. Helen Vargas

77. Regan Holcombe

78. Daniella Castro

79. Jaqueline Prince

80. Katherine Bolling

81. Robin Landa

82. Elise Clodfelter

83. Haley Phillips

84. Brandalyn New

85. Berkley Brock

86. Carla Faulkner

87. Necia Mathews

- 88. Alexandria Darty
- 89. Amanda Williamson
- 90. Dana Thompson
- 91. Carolyn Syzonenko
- 92. Taylor Norris
- 93. Rebecca Hopkins
- 94. Kelsey Jackson
- 95. Samantha Hollis
- 96. Meika Valerio
- 97. Clarissa Reid
- 98. Caysee Bossert
- 99. Kathleen Cassidy
- 100. Sarah Regan
- 101. Joshua Soto
- 102. Julia Blackwell
- 103. Angelina Lease
- 104. Abigail Kreitz
- 105. Brittany De Queiroz
- 106. Emily Gibson
- 107. Caitlin Shelton
- 108. Jaymee Ann Simbulan
- 109. Haley Snow
- 110. Macie Mobley
- 111. Megan Douglas
- 112. Jomi Hirata
- 113. Madison Coleman
- 114. Courtney Rinker
- 115. Christy Ross
- 116. Brooke Kane
- 117. BreAnna Dodson
- 118. Francesca Mata
- 119. Holly Crabtree

- 120. Jenni Davis
- 121. Sherry Runion
- 122. Jelissa Williams
- 123. Marena Matinez
- 124. Kristin Lemanski
- 125. Kathleen Cassidy
- 126. Lillian Seemann
- 127. Anna McKee-Poore
- 128. Andrea Herrington
- 129. Clara Long

Renewed Licensed Assistant Behavior Analysts

- 1. Savannah Simmons
- 2. Lindsey Thompson
- 3. Jenesse Robotham
- 4. Erika Schmidt
- 5. Kendarius Wright
- 6. Hallie Carroll
- 7. Jamie McCartney
- 8. Autumn Moore
- 9. Shanell Hatcher

Jessica Arevalo

Signature of Secretary:

Date: 2/13/2025

Signature of Chairperson:

Date: