

Behavior Analyst Licensure Board
Regular Meeting
February 13, 2025
(Moved from January 9, 2025 meeting)
1:00 p.m.- 3:00 p.m.
Location: Commissioner's Conference Room-Montgomery, AL

The Alabama Behavior Analyst Licensing Board held its board meeting on February 13, 2025. Prior notices of the meeting had been given in accordance with the Alabama Open Meetings Act.

Copies of the meeting notes supplied to board members are retained on file at the Alabama Behavior Analyst Licensure Board Office located in Legal Services in the Department of Mental Health. They are available upon request.

Member(s) Present (In-Person): Doris Hill, Lauren Elliott, Erich Grommet, Ashley Nichols

Member(s) Present (Remotely): Jessica Arevalo, Lisa Powell

Member(s) Absent: N/A

Public Member(s)/Guest(s) in Attendance: Ken Atkins (Remotely) and Anna McConnell (In-Person)

I. TIME OF MEETING CALLED TO ORDER With a quorum present, the meeting was called to order at 1:13 p.m.

There was a motion to adopt the agenda. Doris Hill motioned to adopt the agenda. Seconded by Lauren Elliott, all ayes unanimous.

II. MINUTES OF THE LAST MEETING AND INTRODUCTIONS

There was a motion to approve the minutes from 11/21/24. Lauren Elliott motioned to approve the minutes from 11/21/24. Seconded by Erich Grommet, all ayes were unanimous.

III. OLD BUSINESS

1. ADMH Update On Administrative Assistant Hiring Progress by Anna McConnell:

- A new half-time Administrative Assistant, Sharonda Davis, has been hired and will start on March 4, 2025. Her initial tasks will include meeting everyone and familiarizing herself with board operations. Discussions also covered the need for a clear job description, performance evaluation process (including a 6-month probationary period), budgeting codes, and budgeting allocation. Concerns regarding the workload and need for a full-time assistant were raised.

2. Update On New Fiscal Manager:

- Doris Hill and Cleo Perkins will plan to meet with the new fiscal manager to discuss budget allocation for the administrative assistant.

3. Update On Licenses:

- Lauren Elliott reviewed the number of licensees since the previous meeting. As of 12/31/2024, there were 30 new licensed Board Certified Behavior Analysts and 2 new licensed Board Certified Assistant Behavior Analysts. There were 129 Behavior Analyst license renewals and 9 licensed Assistant Behavior Analyst renewals. Lisa Powell made a motion to approve the new licensees and renewals. Erich Grommet seconded, all ayes unanimous.

4. Update On New Board Members:

- Lauren Elliott reviewed the three open positions for new board members. These include a public member and two licensed Board Certified Behavior Analysts (BCBA's). The need for geographic, racial, and ethnic diversity was emphasized referencing past audit feedback. There have not been any interested candidates for public members. There are three BCBA's interested in filling the BCBA open board positions. There was discussion regarding interviewing the candidates and developing a standardized set of interview questions. Lauren Elliott made a motion to conduct 30-minute interviews with each of the three candidates prior to a formal vote. Doris Hill seconded, all ayes unanimous. The interviews will be scheduled virtually prior to the next board meeting on April 10, 2025 at 11:00 a.m.

IV. New Business

1. Annual Election of Board Members Positions (Officer Elections):

- During the first board meeting each year, the board elects board positions for each member. The first position for election is Chairperson. Doris Hill motioned for Lauren Elliott to stay on as Chairperson, Erich Grommet seconds. All ayes are unanimous.

- The second position for election is Secretary. Lisa Powell volunteers for the position. Lauren Elliott motioned for Lisa Powell to be elected as Secretary, Doris Hill seconds. All ayes unanimous.
- The third position for election is Treasurer. Doris Hill volunteers to stay on as Treasurer. Lisa Powell motioned for Doris Hill to stay on as Treasurer, Erich Grommet seconds. All ayes are unanimous.
- The fourth position for election is for someone to manage ethical complaints and violations. Erich Grommet volunteered to assist with this need as he is experienced in this area. Lauren Elliott motions for Erich Grommet to manage ethical complaints and violations, Doris Hill seconds. All ayes unanimous. A brief discussion was held regarding the creation of a formal Ethics Officer position. The board may consider this in the future.

2. Tasks to be Completed:

- The board discussed improving communication and efficiency, particularly concerning responses to inquiries and applications. The high volume of emails and phone calls necessitates a streamlined process. The board discussed establishing clearer communication protocols to include a board handbook, templates for email responses (especially for application verification), and a task analysis of board tasks to delegate efficiently amongst the board and administrative assistant.

3. Financial Report from Treasurer:

- At the end of December 2024, the cash reconciliation report indicated there was \$327,617.20. There have been no expenses. There was an unobligated allotment of \$40,000. The unencumbered cash balance was \$287, 617.20. Lisa Powell motions to approve the financial report, Doris Hill seconds, all ayes unanimous.

V. Announcements and Public Portion Adjournment:

- The next scheduled board meeting is scheduled on 4/10/2025 from 11:00-1:00 p.m. at 2100 River Haven Drive, Suite 210, Birmingham, AL 35244
- Lauren Elliott makes a motion to adjourn the public portion of the meeting. Doris Hill seconds, all ayes unanimous. Public Portion of the meeting adjourned at 2:30 p.m.

VI. Executive Session Meeting and Adjournment of Executive Session:

- Review applications that require discussion, if any (CONFIDENTIAL)
- Review complaints (CONFIDENTIAL).

- The Executive Session meeting started at 2:30 p.m. and adjourned at 3:00 p.m.

Licensure List as of 12/31/2024

New Licensed Behavior Analysts

1. Arnold-Suttles Shirah D
2. Waltz Ashley Foiles
3. Caston Valerie Lynn
4. Morris Tyler Nicole
5. McCloud Kyleah-Mae
6. Niemann Courtney Ann 7. Tsiris Catherine
8. Auclair Angela D
9. Camerio Kali
10. Carroll Dylan Joshua
11. Boyett Amaria
12. Bjorklund Virginia Grace
Breland
13. Petty BrittanyNicole
14. Challender Madison Pair 15. Harris Tehani-Amber
16. Gardner Alexandria
Shorie'
17. Black Breanna Abigail
18. Sketoe Katelynn
19. Tedder Anna
20. Gerald Emily
21. Green Megan Marie
22. Rhea Elisabeth
23. Brand Bethany
24. Worrell Danielle Marie
25. Flinchum Jeanette
26. Geeratisoontorn Savitre

27. Chiaradia Nadia
28. SchrockCourtney
29. Leuta Paradise Mandap
30. Campbell Cori Adams

New Licensed Assistant Behavior Analysts

1. Kelly Chelsey Paige
2. Hudson Haley A

Renewed Licensed Behavior Analysts

1. Kristell Mohammed
2. Khaled Khamis
3. Sahar Egbunu
4. Emily Tisdale
5. Elizabeth Cracraft
6. Lauren Pack
7. Elizabeth Moxley
8. Eva Motes
9. Wendy Crowe
10. Kelli Thornton
11. Haylee Goode
12. Laura Hendricks
13. Samantha DePue
14. Necia Mathews
15. Terranica Brookins
16. Jacoby Davani
17. Kristin Armstrong
18. BarbaraEllis-Woroch
19. Carolyn Broner
20. Molli Tudisco
21. Jessica Swanson
22. Robert Phillips III
23. Kimberly Sykes

24. Heather Blackall
25. Sara Robbins
26. Kayla Jenssen
27. MorganDozier
28. Mary Sweetwood
29. Amanda Gillis
30. CarmenBritton
31. Crystal Thomas
32. Elizabeth Daughtry
33. Veronica Hanna
34. Catherine Tucker
35. Gabrielle Banish
36. Lauren Cotlin
37. Angela Helseth
38. Emily Longino
39. Hope Frantom
40. Aimee Joyner
41. Christiana Vedder-Abrams
42. Gabrielle Fairbairn
43. Deanna Matthews
44. ZacharyCleveland
45. Madison Calton
46. Michelle Steneck Merineau
47. Taylor Arata
48. Rachel Manuel
49. LUCINDA HOLOHAN
50. Lauren Fagerstrom
51. Kristina Shiao
52. Melissa Bean
53. Cristie Giles
54. Amanda Smith
55. Clarissa Reid

56. Nicole Floyd
57. Bridget Owens
58. Susana Taylor
59. Ashley Taylor
60. Allison Feazell
61. Abbey Wood
62. Andy Mozifort
63. Ashley Kiser
64. Anna Jackson
65. Aryn Troupe
66. Krysta Bass
67. Mariah Yales
68. Virginia Totherow
69. Cameron Lackey
70. Jacob Doss
71. Tracy Smith
72. Sarah White
73. Hillary Owens
74. Jessica Delgreco
75. JenniferAnderson
76. Helen Vargas
77. Regan Holcombe
78. Daniella Castro
79. Jaqueline Prince
80. Katherine Bolling
81. Robin Landa
82. Elise Clodfelter
83. Haley Phillips
84. Brandalyn New
85. Berkley Brock
86. Carla Faulkner
87. Necia Mathews

88. Alexandria Darty
89. Amanda Williamson
90. Dana Thompson
91. Carolyn Syzonenko
92. Taylor Norris
93. Rebecca Hopkins
94. Kelsey Jackson
95. Samantha Hollis
96. Meika Valerio
97. Clarissa Reid
98. Caysee Bossert
99. Kathleen Cassidy
100. Sarah Regan
101. Joshua Soto
102. Julia Blackwell
103. Angelina Lease
104. Abigail Kreitz
105. Brittany De Queiroz
106. Emily Gibson
107. Caitlin Shelton
108. Jaymee AnnSimbulan
109. Haley Snow
110. Macie Mobley
111. Megan Douglas
112. Jomi Hirata
113. Madison Coleman
114. Courtney Rinker
115. Christy Ross
116. Brooke Kane
117. BreAnna Dodson
118. Francesca Mata
119. Holly Crabtree

- 120. Jenni Davis
- 121. Sherry Runion
- 122. Jelissa Williams
- 123. Marena Matinez
- 124. Kristin Lemanski
- 125. Kathleen Cassidy
- 126. Lillian Seemann
- 127. Anna McKee-Poore
- 128. Andrea Herrington
- 129. Clara Long

Renewed Licensed Assistant Behavior Analysts

- 1. Savannah Simmons
- 2. Lindsey Thompson
- 3. Jenesse Robotham
- 4. Erika Schmidt
- 5. Kendarius Wright
- 6. Hallie Carroll
- 7. Jamie McCartney
- 8. Autumn Moore
- 9. Shanell Hatcher

Jessica Arevalo

Signature of Secretary:

Date: 2/13/2025

Signature of Chairperson:

Date: