

Behavior Analyst Licensure Board  
Meeting Minutes  
February 16, 2024

Location: Department of Mental Health, Autism Services Region V Conference Room  
2100 River Haven Drive, Suite 210 Birmingham, AL 35209

The Alabama Behavior Analyst Licensing Board held its board meeting on February 16, 2024. Prior notices of the meeting had been given in accordance with the Alabama Open Meetings Act.

*Copies of the meeting notes supplied to board members are retained on file at the Alabama Behavior Analyst Licensure Board Office located in Legal Services in the Department of Mental Health. They are available upon request.*

Members Present: Kenneth Atkins, Karen Rader, Jessica Arevalo, Stephanie Stoll, Doris Hill, Ashley Nichols

Member(s) Absent: Lisa Powell

Public Member(s)/Guest(s) in Attendance: Anna McConnell

**I. TIME OF MEETING CALLED TO ORDER** With a quorum present, Mr. Atkins called the meeting to order at 11:10 AM.

The Chairperson called for a motion to adopt the agenda. Jessica Arevalo motioned to adopt the agenda. Seconded by Karen Radar, all ayes unanimous.

**II. MINUTES OF THE LAST MEETING**

The Chairperson called for the approval of the minutes from 12/1/23 and 1/26/24 as written. Jessica Arevalo motioned to approve the minutes from 12/1/23 and 1/26/24. Seconded by Stephanie Stoll, all ayes were unanimous.

**III. OLD BUSINESS**

1. Update on Sunset Review Committee Meeting
  - Update on the status of new legislation, resources available through the Department of Mental Health, and Serious Issues Letter from the Sunset Review Committee:
    - The Department of Mental Health is to supply a support person and space.
    - The DMH may want to propose changing the board to the Division of Mental Health and Substance Use.
    - The relationship with DMH gives us support to function as a board while the long-term plan is still to become independent.
    - There is concern about the duality that exists between the board and DMH. DMH hires BCBA's and also licenses homes for clients we serve.
    - The money we were looking at being appropriated is appropriated as spending authority, it is not money given to the board. We can have the amount increased.

2. Update on licenses:

-Ken Atkins reviewed the number of licensees since the previous meeting. There were 18 new licensed Board Certified Behavior Analysts. There were no new licensed Board Certified Assistant Behavior Analysts. Jessica Arevalo made a motion to approve the new licensees and renewal. Doris Hill seconded, all ayes unanimous.

3. Update on New Board Members: The board members discuss the need for a new psychologist and public member. Stephanie Stoll will check on a psychologist and Doris Hill will check on a public member.

**IV. New Business**

1. Officer Vote

a. Chairperson-Jessica Arevalo makes a motion for Ken Atkins to stay on as Chairperson, Doris Hill seconds, all ayes unanimous.

b. Treasurer-Jessica Arevalo makes a motion for Doris Hill to stay on as Treasurer, Stephanie Stoll seconds, all ayes unanimous.

c. Secretary- Doris Hill makes a motion for Jessica Arevalo to stay on as Secretary, Karen Radar seconds, all ayes unanimous.

2. Financial Report from treasurer

-Financial Report from Treasurer, Doris Hill, will be quarterly. As of the end of September 2023, the previous account balance was \$247,049.00. There were \$50,650 in deposits. There are no reported expenses since the last meeting. The projected account balance is \$297, 699.00. Jessica Arevalo motions to approve the financial report. Stephanie Stoll seconds, all ayes were unanimous.

3. Increase in License and Application Fees: The board discussed raising the application fee for a BCBA from \$150.00 to \$ 200.00, LABA fee from \$100.00 to \$200.00, and license fees from \$25.00 to \$50.00. Karen Radar makes a motion to raise fees, Jessica Arevalo seconds, all ayes unanimous.

4. Discussion- QABA, West Alabama online program and in-person indicates it certifies Qualified Behavior Analysts but is not overseen by a Board Certified Behavior Analyst. Jessica Arevalo motions to table the discussion until the next meeting, Stephanie Stoll seconds, all ayes unanimous.

- Review applications that require discussion, if any (CONFIDENTIAL)

- Review complaints (CONFIDENTIAL)
- Announcements
  - Next Meeting
    - a. April 12<sup>th</sup> at the Searcy Conference Room in Montgomery from 11:00AM-1:00PM
- Adjourn at 12:30PM.

Licensure List

Licensed Behavior Analyst	Licensed Assistant Behavior Analyst
<ol style="list-style-type: none"> <li>1. Annette Groen</li> <li>2. Anna Blanchard</li> <li>3. Amy West</li> <li>4. Aqyana Reynolds</li> <li>5. Imani Washington-Henderson</li> <li>6. Deanna Estes</li> <li>7. Jesse Hanacek</li> <li>8. Elizabeth Solley</li> <li>9. Emily Bain</li> <li>10. Samuel Jackson</li> <li>11. Nicole Horton</li> <li>12. Ashley Criley</li> <li>13. Amanda Boudreux</li> <li>14. Daniel Kurty</li> <li>15. John Kennedy</li> <li>16. Destiny Long</li> <li>17. Mariah Yales</li> <li>18. Kathryn Holloran</li> </ol>	<ol style="list-style-type: none"> <li>1. No license issued</li> </ol>

*Jessica Arevalo*

Signature of Secretary:

Date: 2/17/24

Signature of Chairperson:

*Kathy G.*

Date: 2/17/24