

Alabama Behavioral Analyst Advisory Council Meeting

Friday, April 10, 2026 – 10:00am

ADMH-100 N Union St, Montgomery, AL 30104

Commissioner's Conference Room, Suite 520

I. Call to Order/Welcome/Roll Call **Holly Johnson, Chair**

The meeting was called to order by chair, Holly Johnson, at 10:01 a.m., where she welcomed council members and guests, and took roll.

Present:

Holly Johnson, Chair

Erich Grommet

Francesca Mata

Leigh Hulsey

Rebecca Cornwall

Sue Berry, Executive Director

Abby Bannister

Interested Parties:

ADMH Commissioner, Kimberly G. Boswell

Collier Tynes, ADMH Chief of Staff

Dr. Chelsea Taylor, Director of Autism

Britteny Marzette, Office of Autism

Andrea Hutchings, ADMH Director of Legislative and Constituent Affairs

Nick Hines, ADMH Legal Counsel AG

Malissa Valdes, Public Information Office

Mary Ogden, Executive Assistant to the Commissioner

II. Approval of Minutes from January 9, 2026 **Holly Johnson, Chair**

Erich Grommet motioned to approve the January 9th ABA Minutes as written, seconded by Rebecca Cornwall. The minutes were approved with one abstention (Erich Grommet).

III. Introduction to New Council Members **Holly Johnson, Chair**

IV. Introduction of Executive Director **Holly Johnson, Chair**

Holly introduced and welcomed Sue Berry, the new ABAC Executive Director.

V. Legislative Updates **Andrea Hutchings, ADMH Legislative Affairs Director**

Andrea Hutchings reviewed Act 2026-144 which renames and restructures the board into the Alabama Behavior Analyst Advisory Council.

VI. Policy and Procedures

ABAAC Policies

a. Policy 600-05 – Alabama Open Meetings Act

The Council reviewed Policy 600-05, which was previously drafted as a corrective action in response to the Public Examiner's report. This policy is an effort to help the Advisory Council comply with the Alabama Open Meetings Act.

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Commissioner Kimberly Boswell stated that as an agency we review policies every two (2) years. Executive Director Sue Berry would be in the review group and bring information to the Council, who would make recommendations moving forward.

Leigh Hulsey motioned to adopt Policy 600-05 and was seconded by Rebecca Cornwall. The policy passed with one abstention (Erich Grommet).

b. Policy 600-35 – Public Record Request

The Council reviewed Policy 600-35, which was previously drafted as a corrective action to the Public Examiner's report.

This policy relates to the Governor's Executive Order 734 on Public Records Requests. The policy outlines that the council should adhere to the public information and procedures as established in the Alabama Act 2024-270. Andrea Hutchings updated the council members that the Council webpage on the ADMH website has a link to fill out the public records request that is compliant with the Public Examiners. There is also a Council email account that Sue Berry and Holly Johnson both have access to that is subject to a Public Records Request. All files regarding the council are stored on the One Drive to ensure easy accessibility when fulfilling a public records request.

Rebecca Cornwall motioned to accept this policy, and Leigh Hulsey seconded. The policy passed with one abstention (Erich Grommet).

c. Policy 600-40 – Post Board Membership

The Council reviewed Policy 600-40, which was previously drafted as a corrective action in response to the Public Examiner's report. This policy is an effort to help the Advisory Council appropriately remove access to files and other Council matters once a member's term has ended.

As we work and continue to learn, and, in the future, move into an individual board, it is important for all council members to have training to know how to access and edit records, files, and emails. We will set up training to do this.

Rebecca Cornwall motioned to correct II.5 and II.6 to read 34-54-3 to read 34-5A-3. There was no second, as the motion resulted in further discussion and other corrections regarding updating the language of the Senate Bill 113 to Act 2026-144 throughout the policy. Rebecca Cornwall motioned to adopt the policy as amended, and Leigh Hulsey seconded. The policy corrections were accepted with one abstention (Erich Grommet). Andrea Hutchings will update the link to the bill.

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VII. Complaints

Leigh Hulsey motioned to move into an **Executive Session** to discuss the confidential nature of provider complaints. The motion passed unanimously.

In-person attendees we required to leave the room, and the moving of online visitors out of the council's Zoom channel occurred. *(Time: 10:55am)*

The ABAAC re-opened to the open meeting at 12:44 pm.

Rebecca Cornwall motioned to continue the suspension of S Dipilla until investigation results are in, and to table the remaining complaints, which was seconded by Erich Grommet. The Council unanimously approved the motion.

Leigh Hulsey motioned to adjourn the ABAAC meeting, seconded by Rebecca Cornwall. The Council unanimously approved the motion.

VIII. Adjournment

The meeting adjourned at 12:45pm.

Holly Johnson, MA, BCBA, LBA
Holly Johnson, Chair

6/9/2026
Date