

Alabama Behavior Analyst Licensure Board
Agenda

Friday, January 9, 2026, 10:00 AM
Hoover Special Services Conference Room

- I. **Call to Order** **Holly Johnson, Chair**
Holly Johnson called the meeting to order at 10:02 AM.

Members Present:

Holly Johnson

Lauren Elliott

Erich Grommet

Holli Brown

Members Absent:

Vacant, Parent or Legal Guardian Member

Vacant, ABA

Vacant, Public Member

Others Present:

Abby Banister

Andrea Hutchings

Collier Tynes Dixon

Ashley Nichols

Sue Berry

Lori Adams

Cleo Perkins

Chelsea Taylor

Jonika Reynolds

Brittany Marzette

- II. **Approval of Minutes** **Holly Johnson, Chair**
Erich Grommet motioned to approve the minutes from the December 12, 2025, meeting as written. Lauren Elliott seconded, and motion passed unanimously.

- III. **Financial Update** **Lori Adams and Cleo Perkins**
a. Financial Report
Lori Adams and Cleo presented the financial update to the board. During this time Lori and Cleo went into detail on the revenue and expenses of the Alabama

Behavior Analyst Fund. (attached). There were no questions, and that concluded the financial report.

IV. Executive Director Interview

Holly Johnson, Chair

- a. Holly Johnson turned this over to Andrea Hutchings. Andrea introduced Sue Berry to the ABA Board and informed them of how the interview would proceed. The floor was opened to the board members to ask Sue Berry questions on her experience and previous job history. Following the interview questions, the board decided to further discuss any concerns during the executive session portion of the meeting.

V. Update on Administrative Assistant

Dr. Chelsea Taylor

- a. Dr. Taylor updated the board that they had upgraded the ASA role to a MH Specialist III and were awaiting State Personnel on the register. Dr. Taylor concluded her report that she would provide an update via email if something happened before the next board meeting.

VI. Attorney General Guidance Discussion

Holly Johnson, Chair

- a. The board reviewed the documentation that was being submitted to officially request guidance from the Attorney General on the role and duties of ADMH/ABA Board. Lauren Elliott made a motion to approve the sending, and it was seconded by Holly Brown.

VII. License Text Discussion

Holly Johnson, Chair

- a. Holly Johnson turned the discussion to Dr. Grommet, as he had requested to have this to the agenda. Discussion around the language on the license and what options there were for editing the text were discussed. The board decided to have Holly Johnson reach out to Tyler Technologies, who provides the services to the board to have a discussion to see what options she could bring back to the board.

VIII. Review of Applications/Renewals

Holly Johnson, Chair

- a. Andrea Hutchings presented a list of those who were needing approval for initial licenses and renewals to the board for their review. The list of those are attached to these minutes. There was discussion on who has been handling the initials and renewals, along with giving access to the other board members to assist during the renewal season. A motion was made by Holli Brown to approve the initial license applications and seconded by Lauren Elliott. A motion was made by Dr. Grommet to approve the renewals and seconded by Holli Brown.

IX. Executive Session

- a. The board went into Executive Session at 11:12 AM to discuss the outstanding complaints and the hiring of Sue Berry. The executive session was ended at 11:49 AM, after a motion was made by Dr. Grommet and seconded by Lauren Elliott.

X. Other business/Discussion

Holly Johnson, Chair

- a. A motion was made by Dr. Grommet to hire Sue Berry as the interim Executive Director of the ABA Board, which was seconded by Lauren Elliott.

XI. Adjournment

Holly Johnson Chair

There being no further business, the meeting was adjourned at 11:59 AM, by a motion of Dr. Grommet, and seconded by Lauren Elliott.

Respectfully submitted,

NAME, Secretary

Date

Holly Johnson, MA, BCBA, LBA 4/10/20
NAME, Chairperson Date