STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 N. UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
www.mh.alabama.gov

October 30, 2026

RFP 2027-06A
Re-Announcement

Dear Vendor:

The Alabama Department of Mental Health (ADMH) is soliciting proposals to provide **mental health treatment services for deaf and hard of hearing individuals**. Request for Proposals (RFP) will be accepted until **1:00 pm on Friday, November 20, 2026**.

The submission of a proposal does not guarantee the award of a contract. Any contract resulting from the proposal is not effective until it has received all required governmental approvals and signatures. In addition, the selected vendor shall not begin performing work under this contract until notified to do so by the departmental contracting agent.

When submitting a proposal, please read the entire RFP document and return your proposal in the requested format. All proposals should be submitted in ink or typed and contain an original signature. Submissions should be delivered to:

AL Department of Mental Health
Office of Contracts & Purchasing
100 North Union Street, Suite 570
Montgomery, AL 36104

MAILING NOTE: Proposals may be sent via Regular US Postal Service (USPS) Mail, Express/Overnight USPS Mail, commercial delivery service such as FedEx or UPS, or hand delivered by the closing date and time. Emailed or faxed responses are **NOT** accepted. Also, please note: All US Postal mail, including express/overnight mail that is dispatched to any State agency is processed thru the State mail facility before it is forwarded to the appropriate State agency. By using the USPS, you assume the risk of delay that may result in your proposal being received late and therefore being determined to be untimely. All proposals received untimely will not be reviewed. Postmarks of the date mailed are insufficient; the proposal must **physically** be received at the listed office by the date and time specified regardless of the delivery service used. **RFPs that are improperly submitted or received late* will be documented for record and will not be returned nor will the bidder be notified.**
***Late: any submission received AFTER the specified RFP closing date and time.**

Sincerely,

Leola Rogers

Leola Rogers
Office of Contracts & Purchasing

Organization: ALABAMA DEPARTMENT OF MENTAL HEALTH (ADMH)

RFP Closing Date & Time: **1:00 pm on Friday, November 20, 2026**
Review the mailing note.

RFP Contact Info:
Leola Rogers
ADMH
Office of Contracts & Purchasing
RSA Union Building
100 North Union Street, Suite 570
Montgomery, AL 36104
Telephone Number (334) 353-7440
Email: contractingoffice.dmh@mh.alabama.gov

A. ADDITIONAL INFORMATION

1. Who **may** respond to this RFP? 310 Board Mental Illness Community Mental Health Centers (CMHCs) who are currently ADMH certified mental health treatment providers, have deaf service providers (e.g. AIDB Regional Center and ADRS Deaf services) within 25-mile radius and have approximately 2,200 deaf people population.

2. Who **may not** respond to this RFP? ADMH certified providers who are not 310 Board Mental Illness CMHCs, geographical and service areas with less than 2,000 deaf people population, employees of ADMH, and current State employees.

3. In order to transact business in the State of Alabama all businesses domestic and foreign must be registered with the Alabama Secretary of State Office. (Domestic means within the State of Alabama. Foreign means out-of-state.) Website: www.sos.alabama.gov

4. If contracted with the State of Alabama, all vendors must enroll and actively participate in E-Verify. Website: https://www.e-verify.gov/

5. ALL vendor payments are processed thru the State of Alabama Accounting and Resource System (STAARS). All vendors must register with STAARS Vendor Self Service. Website: https://procurement.staars.alabama.gov/webapp/PRDVSS1X1/AltSelfService

6. The ADMH reserves the right to reject any and all proposals if RFP instructions are not adhered to, such as late submissions received after deadline (see mailing note), requested # of submissions not received. **ADMH reserves the right to issue multiple awards.**

Submission Addresses	
AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building 100 N. Union St., Suite 570 Montgomery, AL 36104	AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building PO Box 301410 Montgomery, AL 36130

7. Authority to Resolve Protested Solicitations and Awards

Presumption of Correctness. Decisions by the Chief Procurement Officer or Head of a Procurement Agency during the procurement process are presumed lawful and reasonable unless proven otherwise. The burden of proof is on a protestor to show not just mere error in the procurement process, but error causing it prejudice to the satisfaction of the Chief Procurement Officer or head of a Purchasing Agency for a protest to be sustained and relief to be granted.

8. Filing of Intent to Protest or Protest.

(a) **When Filed**. An intent to protest or a protest is considered filed when received by the Chief Procurement Officer.

(b) **Timing and Manner of Intent to Protest or Protest**. Intent to protest a solicitation, an amendment to a solicitation, or an intent to award, must be filed within five calendar days of the issuance of such solicitation, amendment to a solicitation, or intent to award. Thereafter, a formal protest must be filed no later than seven calendar days from the filing of the notice of intent to protest (i.e., no later than twelve days from the action being protested). An intent to protest is not required if a formal protest is filed in lieu of an intent to protest within the initial five days permitted.
(b) Subject of Intent to Protest or Protest. As set forth in this rule, protesters may file an intent to protest or protest on any phase of solicitation or award including but not limited to, specifications preparation, bid solicitation, or award. Protesters may also protest the disclosure of information marked confidential in the bid or offer if the disclosure provided a party with an unfair competitive advantage.

(c) **Form**. The written protest shall include as a minimum the following:
1. the name and address of the protester and the email address of the protester's representative;
2. appropriate identification of the procurement, and, if a contract has been awarded, its number;
3. a statement of the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided; and
4. supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time in which case the expected availability date shall be indicated.

(d) An intent to protest or protest that does not contain the information required by subsection (c) must be denied.

(e) Stay of Procurements During Protest. When a protest has been timely filed and before an award has been made, the Chief Procurement Officer or the head of a Purchasing Agency shall make no award of the contract until the protest has been settled unless the Chief Procurement Officer makes a written determination, after consulting with the head of the Using Agency or the head of the Purchasing Agency, that the award of the contract without delay is necessary to protect substantial interests of the State.

(f) Receipt, Review, and Decision by the Chief Procurement Officer. Upon receipt of a protest containing all information required by this Rule, if the protest is not resolved by mutual agreement within 10 days in accordance with Code of Ala. 1975, §41-4-16l(c), the Chief Procurement Officer will conduct an administrative review of the protest and the procurement record. Upon the completion of the administrative review, the Chief Procurement Officer shall issue a written decision as expeditiously as possible. During the administrative review of a protest, the Chief Procurement Officer may request information from the using agency and any interested party.

(g) Effect of Judicial or Administrative Proceedings. If an action concerning the protest has commenced in court, the Chief Procurement Officer shall not act on the protest but refer the protest to the Attorney General. After consulting with the Attorney General, the Chief Procurement Officer may proceed with a solicitation or award of a contract in accordance with Code of Ala. 1975, §41-4-16l(f). This Section shall not apply where a court requests that a decision be made on a protest by the Chief Procurement Officer or the head of a Purchasing Agency. Effective 5/16/2026

9. **Records Request:** ADMH recognizes and supports the public's right to inspect/request copies of public records in accordance with State law. Many public records and resources are available on the ADMH website: www.mh.alabama.gov for review. Anyone seeking copies of records and/or information from ADMH must complete a records request form. The form is located on ADMH website at www.mh.alabama.gov for review and completion.

Request for Proposals Standard Terms and Conditions

1. Authority

Division 4 of the Department of Finance Administrative Code (Chapters 355-4-1 through 355-4-6), effective October 1, 2022, is incorporated by reference and made a part of this document. To view the relevant provisions of the Administrative Code, visit our website https://purchasing.alabama.gov/ .

2. Prohibited Contacts; Inquiries regarding this RFP

From the Release Date of this Request for Proposal (hereafter referred to as RFP) until a contract is awarded, parties that intend to submit or have submitted a Proposal, are **prohibited from communicating** with any members of the Soliciting Party's Team for this transaction who may be identified herein or after the Release Date, or other employees or representatives of the Soliciting Party regarding this RFP or the underlying transaction except the designated contact(s).

3. Nonresponsive Proposals

Any Proposal that does not satisfy requirements of the RFP may be deemed non-responsive and may be disregarded without evaluation. Supplemental information, including information necessary to clarify a proposal, may be required from any Proposer.

4. Changes to RFP; Changes to Schedule

The Soliciting Party reserves the right to change or interpret the RFP prior to the Proposal Due Date. Changes will be communicated to those parties receiving the RFP who have not informed the Soliciting Party's designated contact that a Proposal will not be submitted. Changes to the deadline or other scheduled events may be made by the Soliciting Party as it deems to be in its best interest. **Review the RFP Schedule of Events**.

5. Expenses of Proposal

A Proposer will not be reimbursed for any expenses incurred in preparation of a proposal.

6. Rejection of Proposals

The State reserves the right to reject any and all proposals and cancel this Request if, in its sole discretion, it deems such action to be in its best interest.

7. The Final Terms of the Engagement

Issuance of this RFP in no way constitutes a commitment by the State to award a contract. The final terms of engagement for the service provider will be set out in a contract which will be effective upon its acceptance by the State as evidenced by the signature thereon of its authorized representative. Provisions of this RFP and the accepted Proposal may be incorporated into the terms of the engagement should the State so dictate. Notice is hereby given that there are certain terms standard to commercial contracts in private sector use which the State is prevented by law or policy from accepting, including indemnification and holding harmless a party to a contract or third parties, consent to choice of law and venue other than the State of Alabama, methods of dispute resolution other than negotiation and mediation, waivers of subrogation and other rights against third parties, agreement to pay attorney's fees and expenses of litigation, and some provisions limiting damages payable by a vendor, including those limiting damages to the cost of goods or services.

8. Choice of Law; Venue

This Contract will be governed by laws of the State of Alabama and the sole venue for litigation and alternative dispute resolution activities will be the City of Montgomery in the State of Alabama. No other court shall have jurisdiction.

9. Not to Constitute a Debt of the State

The terms and commitments contained in the solicitation, or any contract resulting from this solicitation, shall not constitute a debt of the State of Alabama, the incurring of which is prohibited by Section 213 of the Official Recompilation of the Constitution of Alabama, 1901, as amended.

10. Proration

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the supplier shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

11. Non-appropriation of funds

Section 41-4-144(c) of the Code of Alabama 1975 states: "(c) When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled, and the supplier shall be reimbursed for the reasonable value of any non- recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract. The cost of cancellation may be paid from any appropriations available for that purpose."

12. Dispute Resolution

In the event of any dispute between the parties arising from this solicitation and any agreement with a dispute involving the payment of money, supplier's sole remedy is the filing of a claim with the Board of Adjustment of the State of Alabama. For any and all other disputes arising under the terms of this contract which are not resolved by negotiation, the parties agree to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation. Such dispute resolution shall occur in Montgomery, Alabama, utilizing where appropriate, mediators selected from the roster of mediators maintained by the Center for Dispute Resolution of the Alabama State Bar Association.

13. No Indemnification

Supplier acknowledges and agrees that, under the terms of this solicitation and agreements relating to purchases or leases resulting therefrom, the State is prohibited from indemnifying the supplier. The State does not agree to and will not indemnify the supplier for any reason. The State of Alabama does not release or waive, expressly or implied, the State of Alabama's right to assert sovereign immunity or any other affirmative defense right it may have under law. The State of Alabama shall control the defense and settlement of any legal proceeding on behalf of the State, including the selection of attorneys.

14. Conflict of Law

If any provision of this solicitation and any subsequent award shall contravene any statute or Constitutional provision or amendment, either now in effect or which may, during the course of this agreement, be enacted, then that conflicting provision shall be deemed null and void.

15. Internet Website Links

Internet and/or website links **will not** be accepted in RFP responses as a means to supply any requirements stated in this solicitation.

16. Solicitation Reponses and Results
The complete bid file will be made available for review as provided by (or as outlined) in Section 41-4-115 of the Code of Alabama 1975 and Rule 355-4-1-.04 of the Department of Finance Administrative Code.

17. Exception to Terms and Conditions
Suppliers may place any qualifications, exceptions, conditions, reservations, limitations, or substitutions in their bid or proposal concerning the contract terms and conditions. However, the State is not obligated to accept any changes to the published terms and conditions of the solicitation.

18. Confidentiality
Procurement information is a public record to the extent provided by state law and shall be available to the public. Section 41-4-115 of the Code of Alabama 1975 defines what is exempt from disclosure. Additional rules are included in Rules 355-4-1-.03(4) and 355-4-1-.04 of the Alabama Department of Finance Administrative Code.

19. Click Wrap
The State of Alabama acknowledges that additional terms between the supplier and the State or third-party terms may apply but does not agree to be bound by them unless provided for review and separately agreed to in writing by an authorized official of the State of Alabama. If the purchase or use of the supplies or services provided utilizes a computer interface, no State of Alabama end user shall be deemed to have agreed to any clause by virtue of it appearing in an "I agree" click box or other comparable mechanism ("click-wrap" or "browse-wrap"); rather the terms and conditions, such as End User License Agreements, may only be accepted by inclusion in an agreement and signature by an authorized official of the State of Alabama. If the terms and conditions or any other third-party terms and conditions are invoked through click wrap, execution by any unauthorized individual shall not bind the end user or the State of Alabama to such clause. Any clause which requires the State of Alabama to indemnify another party or clause which assigns jurisdiction to any state other than Alabama which is contained in such click-wrap is deemed to be stricken from the terms and conditions unless expressly agreed in writing and under the signature of an authorized individual.

20. Debarment and Suspension
Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any governmental department or agency. If supplier cannot certify this statement, supplier must attach a written explanation for review by the Chief Procurement Officer.

21. Merit System Exclusion
It is understood and agreed that supplier is an independent supplier and as such all services rendered by supplier and its agents and employees thereof shall be as an independent supplier and not as an employee, Merit or otherwise, of the State of Alabama, and supplier or its agents and employees thereof shall not be entitled to or receive Merit System benefits.

22. Severability
In the event any provision of this solicitation or resulting contract shall not be enforceable, the remaining provisions shall continue in full force and effect.

23. Volume of Business
Except as otherwise stated in this solicitation, the State of Alabama cannot and does not guarantee any volume of business.

24. Legislative Contract Review Committee

Personal and professional services contracts with the State may be subject to review by the Contract Review Permanent Legislative Oversight Committee in accordance with Section 29-2-40, et seq. of the Code of Alabama 1975. The vendor is required to be knowledgeable of the provisions of that statute and the rules of the committee. These rules can be found at https://alison.legislature.state.al.us/contract-review. If a contract resulting from this RFP is to be submitted for review the service provider must provide the forms and documentation required for that process.

By submitting a response, I hereby affirm the following:

I acknowledge receipt of the solicitation and all amendments (new rounds). I have read the solicitation and agree to provide each item or service offered. I will comply with all terms and conditions contained within this solicitation. I have not been in any agreement of collusion among bidders in restraint of freedom of competition by agreement to bid or to refrain from bidding. I further certify that I am not barred from bidding or entering into a contract and acknowledge that the State may declare the contract void if this certification is false.

The Alabama Department of Mental Health, hereinafter, referred to as ADMH, was established by Alabama Acts 1965, No. 881, section 22-50-2. Its purpose is to provide for the diagnosis, treatment, rehabilitation, follow up care, prevention and research into causes of all forms of mental or emotional illness, which includes alcoholism, drug addiction, epilepsy, and intellectual/developmental disability. ADMH has the statutory authority to supervise, coordinate, and establish standards for all operations and activities of the state related to mental health and the provision of mental health services.

ADMH is seeking to **develop a 15 bed Deaf Specialty MOM residential program and 6-bed Deaf Specialty Group Home for individuals who are deaf or hard of hearing** who use ASL as their primary mode of communication. The successful bidder will increase accessibility to linguistically and culturally appropriate services by providing direct services, to be provided by staff proficient in ASL as defined by the ADMH Administrative Code or other ADMH approved modes of communication to admitted residents, and who are culturally competent in working with individuals who are Deaf or hard of hearing, including individuals with significant language dysfluency. Moreover, it is expected that the successful bidder will develop agreements with area agencies that serve individuals who are Deaf and/or hard of hearing to collaborate as appropriate.

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SECTION I

A. Vendor Qualifications

1. Experience in working with ADMH and the Office of Deaf Services (ODS).
2. Have Deaf service providers (e.g. AIDB Regional Center and ADRS Deaf services) within 25-mile radius.
3. Have an approximately 2,200 or higher deaf people who use sign language population.
4. Experience in working in a public mental health setting that involved development and administration of mental health housing and residential services.
5. Experience in working with the State of Alabama Medicaid Agency and CMS.
6. Experience in working with diverse groups including other service agencies and advocacy organizations such as hospitals, jails/detention facilities, and state/local consumer organizations.

B. Scope of Work

The work listed below identifies the minimum responsibilities and/or services that the Applicant must agree to assume and implement under any contract awarded as a result of this RFP. In addition to fulfilling the General Requirements for Participation specified in this RFP, selected Contractors will be expected to:

1. Provide a supervised, non-institutional, therapeutic environment that fosters safety, respect, and dignity for each consumer enrolled in the program.

2. Provide a therapeutic service regimen within both Deaf Specialty MOM and Deaf Specialty Group Home residential programs that have been designed and organized in

such a manner to provide structure and consistency for consumers in the treatment program.

3. Ensure access for the program's residents to an adequate number of appropriately trained and credentialed staff, twenty-four hours a day, seven days a week, 365 days a year. Overnight staff shall be required to remain awake and provide supervision of consumers' health, welfare, and safety.

4. Ensure all aspects of the Deaf Specialty MOM residential program and Deaf Specialty Group Home will guarantee that admitted consumers who are deaf or hard of hearing will have communication access provided by staff fluent in the consumer's preferred language or by a qualified interpreter as indicated in the ADMH Administrative Code. The sign-fluent staff member providing services shall have at least an Intermediate Plus level in the Sign Language Proficiency Interview. Programming will accommodate the ability to provide effective participation for all consumers who are deaf.

5. Ensure provision of and/or access to:
    a. Medical personnel (e.g. Medical Doctor, Registered Nurse, Licensed Practical Nurse, Dentist).
    b. Psychiatric personnel (e.g. Psychiatrist, Psychologist, Licensed Social Worker, Licensed Counselor) .
    c. In-home supports, care coordination, and monitoring.

6. Provide access to peer-to-peer recovery support services and activities.

7. Provide meaningful day activities that are tailored to each individual resident's needs and based upon ongoing evaluation of the individual resident's needs in relation to the program's continued stay, transfer, and discharge criteria.

8. Directly provide or ensure access to structured treatment and recovery support services at the appropriate dosage and duration that conforms to the assessed needs of each resident. At a minimum these services must consist of, reflect, or otherwise incorporate the following elements:
    (a) Evidence-based practices and approaches to care.
    (b) Strength-based approaches to care.
    (c) Cultural responsiveness.
    (d) Interventions and activities that address:
        — Recovery focused interventions.
        — Relapse prevention.
        — Empowerment.
        — Social stigma.
        — Trauma.
        — Mental health wellness, treatment, and symptom management.
        — Life skills.
        — Educational/vocational skills.
        — Legal issues.

- — Primary medical care.
- — Recreation and leisure-time skills training.
- — Community involvement.
- — Developmental needs.
- — Language needs.

(e) Access to education, employment and training programs.
(f) Access to the local, regional, or statewide Deaf Community events at least once a month.
(g) Family support services, counseling, and clinically indicated services which promote healthy family connections and interactions with extended family and significant others.
(h) Transportation assistance. The ADMH non-emergency transportation program may be utilized for transportation of a Medicaid recipient as specified in Chapter 105 of the Alabama Medicaid Agency Provider Manual.
(i) Screenings and diagnostic assessments regarding the social, emotional, cognitive, and physical status of the consumer; and
(j) Co-occurring diagnosis and resulting needs for additional services of this population.

9. Indicate what specialized training(s) is required or has been received (beyond general training required by standards), how the training is or will be provided, number of hours per topic (if not already indicated), and which residential staff members will be required to obtain the training related to each topic prior to providing services. Training topics must include, but are not limited to, the following:

    a. Training in crisis intervention techniques (e.g., Crisis Prevention and Intervention (CPI), Professional Crisis Management (PCM), etc.) and demonstration of competency in performing the techniques
    b. Functional behavioral assessment of challenging behaviors and applying results to positive behavior support planning
    c. Understanding Serious Mental Illness, including recovery-oriented care, person-centered support, reducing stigma and misconceptions, and promoting understanding that individuals with mental illness can lead meaningful, productive, and independent lives while safely participating in ordinary daily activities and community environments through individualized assessment and clinically appropriate supports
    d. Understanding how medical problems/conditions and language dysfluency can affect behavior
    e. Annual training on deaf mental health related to the residential staff members' responsibilities

10. Provide timely, seamless transfer from one level of care to another based upon ongoing evaluation of the needs of each consumer and their family in relation to the program's continued stay, transfer, and discharge criteria.

11. Provide case management services commencing at treatment admission and continuing through discharge. This service shall function to:
    a. Assist with community reintegration resources starting prior to discharge which includes linking and facilitating access to needed services and resources.
    b. Monitor implementation of the consumer's plan of care and the extent to which:
        i. Progress or lack of progress is occurring.
        ii. The current level of care and related services remain appropriate and
        iii. Service plan modifications are needed.
    c. Monitor the status of risk factors and special needs; and
    d. Promote active involvement in continuing care activities.

12. Develop resources for connection to safe, stable, and affordable housing that can be sustained over time.

13. Establish Memoranda of Agreements (MOAs) with key agencies and organizations such as local public housing authorities (for permanent housing for families), substance use, intellectual disability, primary health, child and family, family court, criminal justice, employment and education programs, and agencies which serve individuals who are deaf to facilitate referrals and enhance access to needed services by the program's participants.

14. Provide a description of how appropriate linguistic support services will be provided to consumers who are deaf or hard of hearing including a signed waiver of notification of free language assistance if the consumer who is deaf or hard of hearing has refused interpreting or translating services.

15. Provide a description of how linguistic supports for physical location will be provided to consumers who are deaf or hearing of hearing.
    - Research and provide assistance in the development of materials needed for six consultation activities.
    - Perform ad-hoc analysis per the direction of ADMH.

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SECTION II

A. Proposal Content

Instructions must be followed, or responses will not be graded.

Each proposal is to contain specific responses to each of the following requests and respondents are encouraged to respond fully to each inquiry, but to be as concise as possible. Submit the response to each item with the item reproduced at the top of the page of the response.

1. Submit a cover letter summarizing your proposal. Limit the cover letter to no more than one page.
2. Attach a Vendor Contact Page.
3. A Table of Contents of the submitted information.
4. Attach vendor information to include:
    - Include previous experience.

- Include knowledge of the requested services and/or any special training.
- Include any information pertaining to the respondent's abilities to provide the scope of work for this RFP.

5. **Budget:**
   - Please provide a detailed, line-item annual budget for this project.
   - A listing of all personnel, by position for this project, inclusive of level of effort, that will contribute in any way to the operation of this project, salaries, fringe benefits, and full-time equivalency status.
   - All proposed costs are justifiable; and
   - A narrative budget justification for each line item.
6. All pages should be numbered consecutively beginning with **number 1** after the cover letter.
7. Submit **Four** (**4**) copies: one (1) original, two (2) copies, and 1 USB drive.. **Note: Make sure at least one copy is single-sided.**
8. Clearly print on the outside of the envelope **RFP 2027-06 Deaf Treatment Services.**

Your entire proposal must be received at the following address no later than **1:00 pm on Friday, November 20, 2026. Please review the mailing note.**

Submission Addresses	
AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building 100 N. Union St., Suite 570 Montgomery, AL 36104	AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building PO Box 301410 Montgomery, AL 36130

The Department of Mental Health assumes no responsibility for expenses incurred in the preparation of the proposal and reserves the right to reject any or all proposals. Additionally, ADMH reserves the right to waive irregularities in any proposals and request clarification of any information and negotiate with the firm and/or individual submitting the best proposal to secure more favorable conditions.

B. Evaluation Process

ADMH will examine each proposal submitted and may elect to conduct interviews with finalists. The department expects a final selection on or before December 18, 2026.

C. Selection Criteria

Selection shall be based on factors to be developed by the procuring state entity, which may include among others, the following:

1. Specialized expertise, capabilities, and technical competence, as demonstrated by the proposed approach and methodology to meet project requirements.
   1a. Ability to provide visually and linguistically appropriate interventions and activities.

2. Resources available to perform the work, including any specialized services within the specified time limits for the project.
   2a. Demonstrates access to and capacity to recruit qualified deaf and ASL-fluent personnel capable of providing direct communication and linguistically and culturally appropriate services.

2b. Serves a geographic area with a deaf sign-fluent population of at least 2,200 individuals.

3. Record of past performance, quality of work, ability to meet schedules, cost control and contract administration.

4. Availability to and familiarity with the project locale.
   4a. Ability to transport deaf and hard of hearing residents to Deaf community social events at a minimum once a month.
5. Proposed project management techniques.
6. Ability and proven history in handling special project contracts.

D. Evaluation Criteria

Proposals will be evaluated based on their responsiveness to the items contained in the content section of this Request for Proposal. It is expected that the review committee will rate responses accordingly:

1. Experience, stability and reputation –30%
2. Understanding of and responsiveness to the Request for Proposal – 10%
3. Expertise and knowledge of the requested service – 50%
   a. Demonstrate specific responses to the deaf and hard of hearing needs of the RFP
4. Budget – 10%

SECTION III: SCHEDULE OF EVENTS

RFP 2027-06A Deaf Specialty MH Treatment

The following RFP Schedule of Events represents ADMH's best estimate of the schedule that shall be followed. Except for the deadlines associated with the vendor question and answer periods and the proposal due date, the other dates provided in the schedule are estimates. ADMH reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Schedule of Events shall be posted on the RFP website at www.mh.alabama.gov for review. **Please note the date for submitting any questions. ADMH will NOT accept any questions after this date**. All times are **in Central Time**.

Date	Event	Notification
October 29, 2026	RFP Release	USPS, ADMH Website, and STAARs website
November 6, 2026 by 12:00 pm	Deadline for RFP questions. **Submit in Word—No tables**	Email to ContractingOffice.DMH@mh.alabama.gov
November 12, 2026	RFP Q&A completion	ADMH website www.mh.alabama.gov
November 20, 2026 1:00 pm	**Four** (4) RFP Submissions: One original, two copies, & 1 USB drive	USPS or FedEx or UPS (Review mailing note)
November 20, 2026 1:00 pm	RFP Closing Date	USPS or FedEx or UPS (Review mailing note)
December 18, 2026 Approximately	Award Notification	USPS (In writing)
The RFP is posted on ADMH website at www.mh.alabama.gov for review.		
Submission Addresses		
AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building PO Box 301410 Montgomery, AL 36130	AL Department of Mental Health Office of Contracts & Purchasing RSA Union Building 100 N. Union St., Suite 570 Montgomery, AL 36104	

MAILING NOTE:
Proposals may be sent via Regular US Postal Service (USPS) Mail, Express/Overnight USPS Mail, commercial delivery service such as FedEx or UPS, or hand delivered by the closing date and time. Emailed or faxed responses are **NOT** accepted. Also, please note: All US Postal mail, including express/overnight mail that is dispatched to any State agency is processed thru the State mail facility before it is forwarded to the appropriate State agency. By using the USPS, you assume the risk of delay that may result in your proposal being received late and therefore being determined to be untimely. All proposals received untimely will not be reviewed. Postmarks of the date mailed are insufficient; the proposal must **physically** be received at the listed office by the date and time specified regardless of the delivery service used. **RFPs that are improperly submitted or received late* will be documented for record and will not be returned nor will the bidder be notified.**
***Late: any submission received AFTER the specified RFP closing date and time.**

Contact Page: Create a contact page containing the info below and attach after the cover letter.

Note: The agency contact will be the person that ADMH will contact for any questions, and who will receive the RFP award notification.

Legal Name	
Street Address	
City, State & Zip Code	
Contact Person	
Contact Phone	
Email	